

OPEN Board Meeting Minutes
Wednesday, October 18, 2023
12:00 p.m. to 1:00 p.m. (Videoconference)

Location: Videoconference via Zoom Meeting

Time: 12:00 p.m. – 1:00 p.m.

Attendees:

Dr. Johnny Suchdev	Board Chair
Terri Van Steinburg	Board Vice-Chair
Colin Bennett	Board Member
Dr. Paul Dhaliwal	Board Member
Dr. Chris Gainor (Ph.D.)	Board Member
Dr. Elliot Mayhew	Board Member
Dr. Travis Morgan	Board Member
Dr. Shannon Patterson	Board Member
Martin Sattler	Board Member
Dawana St. Germain	Board Member
Jacqueline Tarantino	Board Member
Dr. Misty Watson	Board Member
Dr. Daniel Zybutz	Board Member
Michelle Da Roza	Registrar
Dr. Douglas Wright	Deputy Registrar
Richard Simpson	Policy Advisor
Shelby Thiessen	Director of Finance
Dr. Colin McKay	Complaints Coordinator
Theressa Mah	Communications Specialist
Elana Siu	Registration and Engagement Coordinator
Sandra Bao	Executive Coordinator / Recording Secretary

Regrets:

Sue Powell	Board Member
Dr. Brad Yee	Professional Practice Lead

1. CALL TO ORDER

Dr. Johnny Suchdev, Chair, called the College of Chiropractors of BC (CCBC or “the College”) Board Open Meeting to order at 12:01 p.m.

2. INTRODUCTIONS AND ANNOUNCEMENTS

Acknowledgement of the Territory

The Chair acknowledged the traditional unceded territories of the Katzie and Stó:lō First Nations, from which the meeting was being chaired.

The Chair provided a brief overview of the virtual meeting rules and guidelines. Participants were advised that the meeting was being recorded for minute-taking purposes.

Board Member Chris Gainor volunteered to move all or most Board motions throughout the meeting.

3. APPROVAL OF THE OPEN AGENDA – October 18, 2023

It was MOVED (Chris Gainor)

That the Agenda for the College of Chiropractors of BC (CCBC) Board Open Meeting scheduled October 18, 2023, be approved as presented.

CARRIED (87/22-23)

4. 2022-23 ANNUAL REPORT – *Communications Specialist*

The Communications Specialist referenced the draft 2022-23 Annual Report, included in the meeting materials, noting that:

- The report was undergoing a review by an external graphic designer and copywriter to ensure readability and correct any grammatical errors.
- It is anticipated that the approved Annual Report will be published on the CCBC website and circulated to registrants on Tuesday, October 24, 2023.
- In honour of esteemed Board member Ken Kramer, K.C., this year's annual report is dedicated to celebrate his legacy as a diversity, equity, and inclusion champion and sponsor.
- In the territorial acknowledgment section, various Indigenous groups within the college's electoral districts were honoured, highlighting their contributions to language revival and heritage preservation.

The Board acknowledged the efforts made by the staff and commended both the layout and the content of the Annual Report.

It was MOVED (Chris Gainor)

That the College of Chiropractors of BC (CCBC) Board approve the 2022-23 Annual Report as presented.

CARRIED (88/22-23)

5. 2022-23 AUDITED FINANCIAL STATEMENTS – *Director of Finance*

The Director of Finance reviewed the 2022-23 Audited Financial Statements, included in the meeting materials, reporting that:

- Once the drafted Audited Financial Statements are approved by the Board, they will be finalized by KPMG and inserted into the Annual Report.
- The auditor has provided a "clean" opinion, stating that the financial statements fairly present the College's financial position as of July 31, 2023, along with its results of operations and cashflows for the year ending in accordance with Canadian accounting standards for not-for-profit organizations.
- The College's deficit of \$46,123 is expenses over revenue for 2022-2023.

Two Board members who are also members of the Finance and Investment Committee have confirmed:

- During the Committee's October meeting, no concerns were raised regarding the audited reports; the audits were deemed fair and clean.
- The auditors believe the College is in a favorable position moving forward with the amalgamation.
- Staff efforts and cooperation were commended by the auditors.

It was MOVED (Chris Gainor)

That the College of Chiropractors of BC Board approve the 2022-23 Audited Financial Statements as presented.

CARRIED (89/22-23)

CONCLUSION

The October 18, 2023, College of Chiropractors of BC Board Open Meeting concluded at 12:20 p.m.

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Future Meeting Dates

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| • Saturday, November 25, 2023 | CCBC Annual General Meeting |
| • Wednesday, November 29, 2023 | CCBC Board Meeting |
| • Wednesday, February 7, 2024 | CCBC Board Meeting |
| • Wednesday, April 17, 2024 | CCBC Board Meeting |
| • Wednesday, June 12, 2024 | CCBC Board Meeting |