

Open Board Meeting Minutes

Wednesday, September 13, 2023

11:00 a.m. to 12:30 p.m. (in person)

1:31 p.m. to 2:10 p.m. (in person)

Location: CCBC Office, 900 - 200 Granville Street, Vancouver

Time: 11:00 a.m. – 12:30 p.m., 1:31 p.m. – 2:10 p.m.

Attendees:

Dr. Johnny Suchdev	Board Chair
Terri Van Steinburg	Vice-Chair
Colin Bennett	Board Member
Dr. Paul Dhaliwal	Board Member
Dr. Christopher Gainor (Ph.D.)	Board Member
Dr. Elliot Mayhew	Board Member
Dr. Travis Morgan	Board Member
Dr. Shannon Patterson	Board Member
Sue Powell	Board Member
Martin Sattler	Board Member
Dawana St. Germain	Board Member
Jacqueline Tarantino	Board Member
Dr. Misty Watson	Board Member

Staff:

Michelle Da Roza	Registrar
Dr. Douglas Wright	Deputy Registrar
Richard Simpson	Policy Advisor
Shelby Thiessen	Director of Finance
Elana Siu	Registration and Engagement Coordinator
Sandra Bao	Executive Coordinator
Theressa Mah	Communications Specialist
Dr. Bradley Yee	Professional Practice Lead
Dr. Colin McKay	Complaints Coordinator
Dione Costanzo	Recording Secretary, Raincoast Ventures Ltd.

Knowledge

Keeper: Elder Xwechtaal Dennis Joseph Skwxwu7mesh Uxwumixw (Squamish Nation)

Guests: Kwakwaka'wakw (Walla-bossa-ma) Artist, Skwxwu7mesh Uxwumixw
Nuu-chah-nulth (Ge-mock-soth), (Squamish Nation)

Yul Baker	
Louise Aerts	BC College of Nurses and Midwives
Dave Bhauruth	BC College of Nurses and Midwives
Rhianna Millman	BC College of Nurses and Midwives

Regret: Dr. Daniel Zybutz Board Member

41
42 **1. CALL TO ORDER**

43 Dr. Johnny Suchdev, Board Chair, called the College of Chiropractors of BC (CCBC)
44 Open Board meeting to order at 11:02 a.m.
45

46 It was noted that the meeting was being recorded for minute-taking purposes.
47 Approximately 37 observers registered to attend the meeting remotely were reminded of
48 the meeting rules and guidelines, which were distributed in advance.
49

50 **2. INTRODUCTIONS AND ANNOUNCEMENTS**

51 The Chair acknowledged the traditional unceded territories of the Coast Salish Peoples,
52 from which the meeting was being chaired.
53

54 A warm welcome was extended to Knowledge Keeper, Elder Xwechtaal, Dennis
55 Johnson, Skwxwu7mesh Uxwumixw (Squamish Nation), and background information on
56 the significant contributions to the community and various boards and programs he
57 participated in was provided. It was noted that the Knowledge Keeper would be
58 presenting some of the history of Skwxwu7mesh Uxwumixw.
59

60 A roundtable session was initiated to encourage the sharing of names and ancestral
61 backgrounds among participants.
62

63 **3. APPROVAL OF THE OPEN AGENDA – SEPTEMBER 13, 2023**

64
65 **It was MOVED (Sue Powell)**

66 That the Agenda for the College of Chiropractors of BC Board Open Meeting scheduled
67 September 13, 2023, be approved as presented.
68

69 **CARRIED (081/22-23)**

70 **4. MEETING OPENING, AND PRESENTATION**

71 After providing a prayer and sharing Syexwaliya's Song with the group, the
72 Knowledge Keeper extended a warm welcome to all attendees and shared insights into
73 the history and heritage of Skwxwu7mesh Uxwumixw.
74

75 **5. CELEBRATION: THE EAGLE BY YUL BAKER**

76 Celebration of the installation of a new art piece at the HUB called "The Eagle", by
77 Skwxwu7mesh Artist Kwakwaka'wakw, Nuuchahnulth, Yul Baker, began with a
78 traditional story and song by the Knowledge Keeper. The art was purchased by the
79 CCBC as a gift to the HUB.
80

81 Representatives from the British Columbia College of Nurses and Midwives (BCCNM)
82 shared the motivation behind the installation of Indigenous artwork at the Hub with the
83 goal of creating inclusive, welcome spaces that keep Indigenous peoples in sight and
84 provide a feeling of visibility when working and engaging at the HUB.
85

86 **LUNCH BREAK**

87 The meeting recessed at 12:30 p.m. and reconvened at 1:31 p.m.
88

89 **6. APPROVAL OF THE OPEN CONSENT AGENDA**

90 It was requested that item 4, Strategic Plan Update, and item 5, Report from Registrar,
91 be removed from the Open Consent Agenda for questions and discussions.

92
93 **3) Ratification of June 22, 2023 electronic motion (bylaw amendments)**

94 *To ratify the email motion which was carried on June 25, 2023:*

95
96 *It was MOVED (Terri Van Steinburg)*

97 *To approve the amendments to the bylaws as circulated in email on June 22 to:*

- 98 • *Extend the terms of office for elected Board Members by one year; and,*
- 99 • *To reduce the number of elected Board Members from 8 to 7 (reduction from 6 to 5*
100 *elected members in the "Lower Mainland" district).*

101 *CARRIED (077/22-23)*

102
103 **4) STRATEGIC PLAN UPDATE (DISCUSSION)**

104 In response to an inquiry raised regarding the status of the Practice Self Review (PSR)
105 and Practice Support Program (PSP) programs and whether they are optional,
106 Dr. Bradley Yee, Professional Practice Lead, confirmed that the PSR is mandatory
107 and must be conducted every five years, and the PSP is highly recommended but not
108 mandated by the bylaws.

109
110 **5) REPORT FROM REGISTRAR (DISCUSSION)**

111 During discussion, concerns were raised related to potential Board member
112 vacancies. In response, it was noted that in the event of Board member departures,
113 the Board has the discretion to either leave positions vacant or appoint replacements.
114 Additionally, it was confirmed that all registrants are up to date with renewals.

115
116 **It was MOVED (Dr. Travis Morgan)**

117 To accept the Strategic Plan and the Registrar Report as presented.

118 **CARRIED (082/22-23)**

119
120 **It was MOVED (Dr. Travis Morgan)**

121 That the College of Chiropractors of BC Board approves the following consent agenda
122 items included on the September 13, 2023 agenda, with amendment to remove Item (4)
123 Strategic Plan Update and Item (5) Registrar Report:

- 124 1) Approval of the June 14, 2023 Open Minutes
- 125 2) Correspondence Received
- 126 3) Ratification of June 22, 2023 electronic motion (bylaw amendments)
- 127 6) Reports from Committees:
 - 128 a) Finance & Investment
 - 129 b) Registration
 - 130 c) Inquiry
 - 131 d) Quality Assurance/Patient Relations

132 **CARRIED (083/22-23)**

133
134 **7. EVIDENCE REVIEW UPDATE (DISCUSSION)**

135 Richard Simpson, Policy Advisor, provided an update on the progress of the most recent
136 evidence review by Ontario Tech University (OTU) and responded to questions from
137 Members.

Participants engaged in discussion, and the following was noted:

- The draft of evidence review faced delays due to issues with library services and is expected to be available later this year
- There are no updates from OTU; members were referred to briefing notes and encouraged to ask questions
- OTU is providing a comparison of rapid and systematic reviews; three topics are being examined in the context of rapid versus systematic reviews
- External funding has been secured for the comparison study of rapid versus systematic reviews
- Regarding the communication of study outcomes, it was noted that it may not be beneficial until there are concrete results to report
- Communication with other colleges is not currently occurring
- CCBC is taking the lead in developing policy templates and processes and is collaborating with the other three colleges on this effort
- Additional topics, such as substance use and the advance practice designation, may be incorporated in future evidence reviews.

Additional comments were offered regarding how various professions, including massage therapists, naturopathic physicians, and traditional Chinese medicine and acupuncturists, will collaborate post-amalgamation.

8. GLOBAL DIVERSITY, EQUITY, AND INCLUSION BENCHMARKING UPDATE

Theresa Mah, Communications Specialist, referred to a distributed briefing note which contained Progress Report #3 for CCBC Diversity, Equity, and Inclusion (DEI), highlighting:

- Marketing had been mentioned in detail in previous reports, for instance, the integration of diversity dimensions in recruitment and DEI learning sources digitally, including in the e-newsletter and updated resources on the website
- Progress in sustainability efforts: such as the use of compostable/reusable items for catering events and the conscious selection of properties with low to zero environmental impact
- Implementation of all-gender washrooms on two of the four floors, following staff consultation
- Participation in an Indigenous artwork celebration, providing an opportunity to learn from Elder Dennis Joseph and artist Yul Baker
- Responsible sourcing practices, considering feedback from stakeholders and staff, with a focus on equitable and sustainable choices, including partnerships with Black, Indigenous, People of Colour, and marginalized groups
- Proactive approaches in both operations and planning.

During discussion, comments were offered regarding examination of bridging with external groups, reflecting the sustainability of community services, products, and marketing. Members commended the work and its impact, emphasizing the importance of moving forward beyond lip service.

It was MOVED (Dr. Travis Morgan)

That the College of Chiropractors of BC Board of Directors approve the CCBC Global Diversity Equity and Inclusion Benchmarking Strategy Progress Report #3 as presented.

CARRIED (084/22-23)

9. QUALITY ASSURANCE – AMALGAMATION UPDATE

The Professional Practice Lead referred to a distributed briefing note on Quality Assurance (QA) Amalgamation, and noted the following:

- A meeting was held on July 11, 2023, with key representatives in QA from the four colleges (naturopathic physician, massage therapist, and traditional Chinese medicine and acupuncture) to introduce their QA programs and explore collaborative opportunities
 - The aim is to embrace the amalgamation process and lead throughout
- There are currently six different QA programs in place, including Continuing Education, DEI, PSR, PSP, mandatory courses, Standard First Aid and CPR certification, and radiation safety certification (unique to CCBC)
- Seven unique QA programs are utilized across the four colleges, with some tracking practice hours that CCBC does not
- Some colleges charge higher fees compared to the cost for mandatory CCBC CE programs
- A previous task force with Health Canada identified five providers for first aid certification which are used by the four colleges for first aid requirements
- A meeting with Deloitte was held to determine initial steps for the first day of amalgamation, concluding that the presence of bylaws is necessary before QA implementation
- Feedback indicated that CCBC is performing well in all work streams.

Areas for collaboration prior to amalgamation were discussed, particularly related to mandatory courses and practice programs. It was generally agreed that these would be addressed post-amalgamation due to the absence of bylaws and QA policies.

A short video presentation was made to demonstrate what the CCBC mandatory courses entail and what the associated quizzes and surveys look like. The courses were noted for their high quality and benefits to registrants.

CONCLUSION

It was MOVED (Dr. Travis Morgan)

That the College of Chiropractors of BC Board of Directors Open Meeting held September 13, 2023 be now concluded.

CARRIED (085/22-23)

(Time: 2:10 p.m.)

MEETING ADJOURNED

The September 13, 2023, College of Chiropractors of BC Board Open Meeting adjourned at 2:10 p.m. to a Closed Session.

The public is excluded from discussion on items in the Closed Board meeting under Bylaws s.13(5)(a) - financial or personal or other matters of such a nature that the interest of any person affected or the public interest in avoiding public disclosure of those matters outweighs the public interest in board meetings be open to the public.

Future Meeting Dates

- Wednesday, October 18, 2023 Board Teleconference
- Saturday, November 25, 2023 CCBC Annual General Meeting
- Wednesday, November 29, 2023 CCBC Board Meeting