

**OPEN Board Meeting Minutes**

Wednesday, February 2, 2022

9:00 a.m. to 12:00 p.m. (via videoconference)

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1 **Location:** Virtual CCBC Zoom meeting space

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3 **Time:** 9:30 a.m. – 12:00 p.m.

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5 **Attendees:** Dr. Johnny Suchdev Board Chair  
6 Ms. Terri Van Steinburg Board Vice-Chair  
7 Dr. Chris Anderson Board Member  
8 Mr. Colin Bennett Board Member  
9 Dr. Jennifer Forbes Board Member  
10 Dr. Christopher Gainor (Ph.D.) Board Member  
11 Mr. Ken Kramer, Q. C. Board Member  
12 Dr. Elliot Mayhew Board Member  
13 Dr. Travis Morgan Board Member  
14 Dr. Shannon Patterson Board Member  
15 Ms. Sue Powell Board Member  
16 Mr. Martin Sattler Board Member  
17 Ms. Dawana St. Germain Board Member  
18 Ms. Jacqueline Tarantino Board Member  
19 Dr. Daniel Zybutz Board Member  
20 Mrs. Michelle Da Roza Registrar  
21 Dr. Douglas Wright Deputy Registrar  
22 Mr. Richard Simpson Policy Advisor  
23 Ms. Gigi Tsui Registration Coordinator  
24 Ms. Theresa Mah Communications Specialist  
25 Ms. Sandra Bao Executive Coordinator  
26 Mrs. Kelsey Guenette Recording Secretary, Raincoast Ventures Ltd.

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28 **Regret:** Dr. Paul Dhaliwal Board Member

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**1. CALL TO ORDER**

32 Dr. Johnny Suchdev, Board Chair, called the College of Chiropractors of BC (CCBC or  
33 “the College”) Board Open Meeting to order at 9:31 a.m.

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**2. INTRODUCTIONS AND ANNOUNCEMENTS**

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**Acknowledgement of the Territory**

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38 The Chair acknowledged the traditional unceded territories of the Katzie and Stó:lō First  
39 Nations, from which the meeting was being chaired. It was recognized that attendees of  
40 the videoconference joined the meeting from other traditional territories across BC.

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41 The Chair provided a brief overview of the virtual meeting rules and guidelines, and  
42 acknowledged that there were over 27 observers registered for the Open Meeting.  
43 Participants were advised that the meeting was being recorded for minute-taking  
44 purposes.

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46 Board Member Jennifer Forbes volunteered to move all or most Board motions  
47 throughout the meeting.

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49 **3. APPROVAL OF THE OPEN AGENDA – February 2, 2022**

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51 **It was MOVED (Jennifer Forbes)**

52 That the Agenda for the College of Chiropractors of BC Board Open Meeting scheduled  
53 February 2, 2022, be approved as presented.

54 **CARRIED (027/21-22)**

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56 **4. APPROVAL OF THE OPEN CONSENT AGENDA**

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58 **Consent agenda item 3 – Committee Appointments:**

59 To approve the proposed Committee Appointments recommended by the Governance  
60 Committee:

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62 New appointment:

- 63 • Dr. Elliot Mayhew – Finance and Investment Committee (3 year term)
- 64 • Ms. Terri Van Steinburg – Governance Committee (3 year term)

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66 Re-appointment:

- 67 • Mr. Ken Kramer Q.C. – Discipline Committee (until December 31, 2022 at which  
68 point his appointment to the Board will expire)
- 69 • Dr. Brett Peters – Inquiry Committee, Chair (3 year term)
- 70 • Ms. Susan Powell – Governance Committee, Chair
- 71 • Dr. Jennifer Forbes – Governance Committee, Vice-Chair

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73 **It was MOVED (Jennifer Forbes)**

74 That the College of Chiropractors of BC Board approves the following items included on  
75 the February 2, 2022, Open Consent Agenda:

- 76 1. Approval of the December 2, 2021, Open Minutes
- 77 2. Correspondence Received
- 78 3. Committee Appointments
- 79 4. Report from Registrar
- 80 5. Reports from Committees:
  - 81 a. Finance & Investment
  - 82 b. Registration
  - 83 c. Inquiry
  - 84 d. Governance.

85 **CARRIED (028/21-22)**

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87 **5. AMENDMENTS TO THE PCH: APPENDIX P: STANDARD OF PRACTICE –**  
88 **TELEHEALTH – Policy Advisor**

89 The Policy Advisor reviewed the briefing note included in the meeting materials, noting  
90 that the purpose of the amendment is to update and rename the policy as the term

91 “telehealth” is considered outdated or not inclusive of all options for providing remote  
92 care. It is recommended that the policy be renamed “Virtual Care Policy” and instances  
93 of the term “telehealth” be replaced with “virtual care” throughout the policy.  
94

95 Additionally, it should be noted that the virtual care policy from the College of Physicians  
96 and Surgeons in British Columbia uses the term that physicians providing virtual care  
97 “ensure they have sufficient training and competency to manage patients through virtual  
98 care”. The Board may wish to also direct staff to investigate options for virtual care  
99 training or education to support the policy.  
100

101 In response to questions, the following comments were offered:

- 102 • The rapid review commissioned by Ontario Tech University (OTU) found seven  
103 acceptable quality Randomized Control Trials (RCTs) investigating the effectiveness  
104 and safety of videoconference or telephone calls alone or in combination to in-person  
105 usual care for the management of non-acute musculoskeletal disorders, of non-acute  
106 headaches, and non-specific low back, knee and hip pain or generalized osteoarthritis  
107 during its rapid review process.
- 108 • If the recommended option is approved, staff will research the range of training  
109 available to support registrant competency for the delivery of virtual care.  
110

111 During discussion, comments were offered regarding:

- 112 • Whether additional training for virtual care would be necessary.
- 113 • Suggestion to amend the policy to include wording specific to the freedom of patients  
114 to choose between a virtual care or in-person appointment within a reasonable  
115 timeframe.
- 116 • Experiences of patients receiving virtual care and practitioners providing virtual care.  
117

#### 118 **It was MOVED (Jennifer Forbes)**

119 That the College of Chiropractors of BC (CCBC) Board approve the renaming of the  
120 “Telehealth Policy” to “Virtual Care Policy” and approve amendments as identified in the  
121 briefing note, with acknowledgement that virtual care may require additional training for  
122 registrants.  
123

**CARRIED (029/21-22)**

## 124 **6. ANNUAL GENERAL MEETING RESOLUTIONS – Registrar**

125 The Registrar referenced the 2021 Annual General Meeting (AGM) resolutions, included  
126 in the meeting materials, and invited the Board to make a decision on whether it was  
127 necessary to direct staff to conduct further research and investigation into one or more  
128 of the eight resolutions and report back to the Board at a future meeting.  
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131 During discussion on 2021 AGM Resolution 1, comments were offered regarding:

- 132 • Concerns that if the College’s policies are outdated, an evaluation should occur  
133 pending completion of the ongoing litigation.
- 134 • Policies are reviewed and considered on an ongoing basis.
- 135 • Clarification that Health Canada’s regulations for shielding have not changed which  
136 would make it difficult for the CCBC to amend their guideline.  
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**It was MOVED (Jennifer Forbes)**

That the College of Chiropractors of BC (CCBC) Board pursue no further action on 2021 Annual General Meeting Resolution 1:

*Be it resolved that the CCBC board directors update the standards of the Professional Conduct Handbook Section 15 and the Radiographic Equipment Ownership Guide for CCBC Registrants document to reflect the current evidence, policies, and best practices of the Canadian health professions.*

**CARRIED (030/21-22)**

During discussion on 2021 AGM Resolution 2, comments were offered regarding:

- Not pursuing any further action. The College has not been directed by either the Minister of Health or Provincial Health Officer to enforce a vaccination mandate.
- Suggestion that the request to advocate on behalf of the profession does not fit within a regulator role and is better directed to the BC Chiropractic Association (BCCA).

**It was MOVED (Jennifer Forbes)**

That the College of Chiropractors of BC (CCBC) Board pursue no further action on 2021 Annual General Meeting Resolution 2:

*Be it resolved that the CCBC take a stand to protect and maintain the right to medical freedom of choice for all health/medical interventions for BC registrant chiropractic doctors (not impose any conditions on licensure) and BC chiropractic patients (not impose conditional or discriminatory access to chiropractic care). That CCBC registrants and chiropractic patients in BC maintain the right to choose medical privacy and have honoured their medical privacy, and further their right to choose whether or not to engage in health/medical procedures free of coercion, manipulation or mandates.*

**CARRIED (031/21-22)**

During discussion on 2021 AGM Resolution 3, comments were offered regarding:

- Suggestions that the resolution may not be within the regulator's role, as it speaks to advocacy for registrants.
- Clarification that the BCCA has already taken the lead on this issue.
- Suggestion that easy access to the Public Health Diagnostic Imaging PACS systems for practitioners would be in the public's best interest due to the long delays currently experienced.
- Suggestions for the College to support the BCCA's efforts to obtain access for chiropractors, as appropriate.
- Leveraging the College's relationship with the Ministry of Health to move the application process forward.

181 **It was MOVED (Jennifer Forbes)**

182 That the College of Chiropractors of BC (CCBC) Board pursue no further action on 2021  
183 Annual General Meeting Resolution 3:

184 *Be it resolved; The CCBC leverage the appropriate sections of the HPA of British*  
185 *Columbia to actively engage other regulated health colleges to facilitate access to*  
186 *Public Health Diagnostic Imaging PACS systems for registrants of CCBC and actively*  
187 *change any appropriate legislation, bylaws and PCH under their jurisdiction and make*  
188 *request for change of any pertinent legislation outside of their jurisdiction to facilitate*  
189 *recognition of access to Public Health PACS systems in British Columbia.*

190 **CARRIED (032/21-22)**

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193 During discussion on 2021 AGM Resolution 4, comments were offered regarding:

- 194 • Clarification that there are no restrictions to prevent a chiropractor from referring a  
195 patient to a private clinic for imaging.  
196 • Difficulties in obtaining information if there was no established relationship with a  
197 clinic.

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199 **It was MOVED (Jennifer Forbes)**

200 That the College of Chiropractors of BC (CCBC) Board pursue no further action on 2021  
201 Annual General Meeting Resolution 4:

202 *Be it resolved; The CCBC leverage the appropriate sections of the HPA of British*  
203 *Columbia to actively engage the College of Physicians and Surgeons or other*  
204 *appropriate health Colleges' or Ministry of Health to facilitate referral rights for*  
205 *registrants of CCBC Chiropractic Doctors to refer for Diagnostic Imaging services*  
206 *offered by private and public clinics regulated by Colleges or the ministry of health*  
207 *other than the CCBC, and actively change any appropriate legislation, bylaws and*  
208 *PCH under the CCBC jurisdiction and make request for change of any pertinent*  
209 *legislation outside of CCBC jurisdiction to facilitate recognition of referral rights of*  
210 *Chiropractic Doctors to Public Health and private imaging in British Columbia.*

211 **CARRIED (033/21-22)**

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214 **Conflict of Interest**

215 Dr. Elliot Mayhew declared a conflict of interest for 2021 AGM Resolution 5 and did not  
216 participate in the discussion.

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218 In response to questions, the following comments were offered:

- 219 • In order to become designated as a specialty, Colleges must be approved by the  
220 Federation of Canadian Chiropractic Regulators (FCC).  
221 • The five specialty colleges recognized by the FCC occurred early on in the process  
222 and were supported by a residency conducted post-graduation; with the growth of  
223 other specialty designations, the College has relied on the FCC to mandate those  
224 recognitions.

225  
226 During discussion on 2021 AGM Resolution 5, comments were offered regarding:

- 227 • The application process for a Specialty College to become approved under the FCC.  
228 • Suggestion that it is not the mandate of the regulator to recognize specialties or  
229 evaluate certifications of registrants; practitioners can advertise their specialties within  
230 the advertising guidelines.

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**It was MOVED (Jennifer Forbes)**

That the College of Chiropractors of BC (CCBC) Board pursue no further action on 2021 Annual General Meeting Resolution 5:

*Be it resolved; The CCBC recognize the designation of diplomates and fellows of post graduate Chiropractic certifications in British Columbia and actively change any appropriate legislation, bylaws and PCH under their jurisdiction and make request for change of any pertinent legislation outside of their jurisdiction to facilitate recognition of Chiropractic post graduate certifications in British Columbia.*

**CARRIED (034/21-22)**

It was noted that 2021 AGM Resolution 6 overlapped with the previous resolution, and no discussion occurred.

**It was MOVED (Jennifer Forbes)**

That the College of Chiropractors of BC (CCBC) Board pursue no further action on 2021 Annual General Meeting Resolution 6:

*Be it resolved; The CCBC recognize the designation of diplomates and fellows of Chiropractic Neurology in British Columbia and actively change any appropriate legislation, bylaws and PCH under their jurisdiction and make request for change of any pertinent legislation outside of their jurisdiction to facilitate recognition of Chiropractic Neurology in British Columbia.*

**CARRIED (035/21-22)**

During discussion on 2021 AGM Resolution 7, comments were offered regarding:

- Postponing discussion on the resolution until current litigation is complete.
- Concerns that the resolution does not align with the recommendations from Harry Cayton in various reports with respect to healthcare modernization.
- Clarification that the Board is held accountable and acts in accordance with the College's mandates.

**It was MOVED (Jennifer Forbes)**

That the College of Chiropractors of BC (CCBC) Board pursue no further action on 2021 Annual General Meeting Resolution 7:

*Be it resolved; That the board of the College of Chiropractors of British Columbia establishes an independent arbitration process to settle disputes between the board of the College of Chiropractors of British Columbia and the members of the college.*

**CARRIED (036/21-22)**

During discussion on 2021 AGM Resolution 8, comments were offered regarding:

- Whether the College should generate research topics funded by the membership to substantiate different ideas of practice.
- Concerns that the resolution is too broad.
- Clarification that regulatory organizations must fund research specific to formation of policy decisions.
- Concerns that it would be negligent for a fiduciary body to not fund research or respond to emerging risks.

- 281 • Suggestion that there may be a misunderstanding of what is meant by “research”.

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283 **It was MOVED (Jennifer Forbes)**

284 That the College of Chiropractors of BC (CCBC) Board pursue no further action on 2021  
285 Annual General Meeting Resolution 8:

286 *(Amended) Be it resolved; The board of the College of Chiropractors of British*  
287 *Columbia will draft and adopt policy to not fund research.*

288 **CARRIED (037/21-22)**

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290 **Action:** It was requested that a discussion on how research topics are developed be  
291 added to a future CCBC Board agenda.

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293 **Action:** The Board recommended that staff draft appropriate communication to  
294 registrants with respect to the resolutions.

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297 **7. FEDERATION OF CANADIAN CHIROPRACTIC REGULATORS VOTING AUTHORITY**

298 – Registrar

299 The Registrar referenced the briefing note included in meeting materials and advised that  
300 the Board should discuss the potential appointment of the Registrar to hold the voting  
301 privilege for CCBC at the FCC table. The change is necessary as a staff person is able  
302 to attend meetings more readily and per the FCC bylaws, proxies are not permitted.

303  
304 During discussion, comments were offered regarding:

- 305 • Suggestions to approach the FCC to request a bylaw change to allow for an  
306 alternative representative with voting rights.  
307 • The role of the FCC.  
308 • Suggestion to put forward a resolution at the next FCC AGM to request a bylaw  
309 change.

310  
311 In response to a question, it was noted that Registrars at other Chiropractic colleges  
312 routinely hold the FCC voting authority position.

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314 **It was MOVED (Jennifer Forbes)**

315 That the College of Chiropractors of BC (CCBC) Board change the voting authority for  
316 the Federation of Canadian Chiropractic Regulators from Dr. Johnny Suchdev to  
317 Michelle Da Roza.

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319 **CARRIED (038/21-22)**

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321 **CONCLUSION**

322 The February 2, 2022, College of Chiropractors of BC Board Open Meeting concluded at  
323 11:25 a.m.

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326 **It was MOVED (Jennifer Forbes)**

327 That the College of Chiropractors of February 2, 2022, Board meeting move to a Closed  
328 Session.

329 **CARRIED (039/21-22)**

- 331 The public is excluded from Closed Session discussions under *Bylaws*  
332 • *S.13(5)(a) - financial or personal or other matters of such a nature that the interest*  
333 *of any person affected or the public interest in avoiding public disclosure of those*  
334 *matters outweighs the public interest in board meetings be open to the public.*  
335 • *s.13(5)(e) - personnel matters.*  
336

337 **It was MOVED (Jennifer Forbes)**

338 That the College of Chiropractors of BC Board approve the Agenda for the  
339 February 2, 2022, Closed Meeting as circulated.

340 **CARRIED (040/21-22)**

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342 **It was MOVED (Jennifer Forbes)**

343 That the College of Chiropractors of BC (CCBC) Board approve the Consent Agenda  
344 for the Closed Meeting with the following items:

- 345 1) Approval of the Closed Minutes – December 2, 2021  
346 2) Watson Governance Recommendations - Update  
347 3) Registrar’s Report.

348 **CARRIED (041/21-22)**

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350 **It was MOVED (Jennifer Forbes)**

351 That the Minutes for the In-Camera Meetings on September 15, October 27, and  
352 December 2, 2021, be approved as presented.

353 **CARRIED (042/21-22)**

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355 **It was MOVED (Jennifer Forbes)**

356 That the College of Chiropractors of BC Board approve the Registrar contract as  
357 presented.

358 **CARRIED (043/21-22)**

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360 **It was MOVED (Jennifer Forbes)**

361 That the CCBC February 2, 2022 Board Meeting to come out of In-Camera and Closed  
362 Sessions.

363 **CARRIED (044/21-22)**

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367 ***Future Board Meeting Open Session Dates***

- 368 • Wednesday, April 13, 2022 CCBC Board Meeting  
369 • Wednesday, June 15, 2022 CCBC Board Meeting  
370 • Wednesday, September 14, 2022 CCBC Board Meeting  
371 • Saturday, November 26, 2022 CCBC Annual General Meeting  
372 • Thursday, December 1, 2022 CCBC Board Meeting  
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