



## College of Chiropractors of BC – Board Meeting Minutes [FINAL]

Wednesday, May 13, 2020

1:00 p.m. to 3:00 p.m. (via videoconference)

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**Location:** Zoom Videoconference

**Time:** 1:00 PM - 3:00 PM

**Attendees:**

Dr. Johnny Suchdev	Board Chair
Mr. Ken Kramer, Q. C.	Board Vice-Chair
Dr. Chris Anderson	Board Member
Mr. Colin Bennett	Board Member
Dr. Paul Dhaliwal	Board Member
Dr. Linda Gordon	Board Member
Dr. Larissa Juren	Board Member
Ms. Deanie Kolybabi	Board Member
Mr. Piotr Majkowski	Board Member
Dr. Hafeez Merani	Board Member
Dr. Stephen Mogatas	Board Member
Mrs. Michelle Da Roza	Registrar
Dr. Douglas Wright	Deputy Registrar
Mr. Shelby Thiessen	Director of Finance
Ms. Sophia Christoforakis	Director of Quality Assurance
Ms. Gigi Tsui	Registration Coordinator
Ms. Theresa Mah	Communications Specialist
Mr. Richard Simpson	Policy Advisor
Ms. Sandra Bao	Office Coordinator
Ms. Jessi Connaughton	Recording Secretary, Raincoast Ventures Ltd.

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### 1. CALL TO ORDER

Dr. Johnny Suchdev, Chair of the Board of the College of Chiropractors of BC (CCBC), called the meeting of the Board to order at 1:03 p.m.

### 2. INTRODUCTIONS AND ANNOUNCEMENTS

#### Acknowledgement of Territory

The Chair acknowledged the unceded traditional territories of the Katzie and Stó:lō First Nations, from which the meeting was chaired. He also recognized that attendees of the video conference joined the meeting from other traditional territories across BC.

Ms. Deanie Kolybabi volunteered to move the board motions throughout the meeting.

39 **3. APPROVAL OF THE OPEN AGENDA – MAY 13, 2020**

40  
41 **It was MOVED (Deanie Kolybabi)**

42 That the Agenda for the Open Meeting scheduled May 13, 2020, be approved as  
43 presented.

44 **CARRIED (060/19-20)**

45  
46 **4. APPROVAL OF THE MAY 13, 2020 OPEN CONSENT AGENDA**

47  
48 **It was MOVED (Deanie Kolybabi)**

49 That the Board approve as presented, the following consent agenda items included on  
50 the May 13, 2020 agenda:

51 4.1 April 15, 2020 Minutes of the CCBC Open Board Meeting

52 4.2 April 29, 2020 Minutes of the CCBC Open Board Meeting.

53 **CARRIED (061/19-20)**

54  
55 **5. STUDENT REGISTRATION – *Deputy Registrar***

56 Dr. Douglas Wright advised that in light of the cancellation of the Canadian Chiropractic  
57 Examination Board (CCEB) exams scheduled for May 30-31, 2020, the CCBC has  
58 been asked to consider licensure options for chiropractic students. CCBC bylaws do not  
59 permit registration as a full registrant without completion of CCEB exams.

60  
61 Four options were presented in a discussion paper attached in the meeting's agenda  
62 package. The Registration Committee has recommended Option 4, which utilizes the  
63 existing student registration (s. 46 of the CCBC Bylaws), where graduates can apply for  
64 student registration status, which will allow them to develop their clinical skills in BC  
65 while waiting to write the CCEB exams. Students practicing under this provision must:  
66 practice with a full registrant; will only be valid for four consecutive months in a calendar  
67 year, with the possibility of extension; will not have billing privileges; and must have  
68 liability insurance.

69  
70 Discussion ensued on options for obtaining liability insurance; and whether students  
71 practicing in a supervised preceptor role under this option, will receive a salary or wage.  
72 The Board expressed support for allowing students to practice in a supervised position,  
73 noting the importance of hands-on clinical practice to further develop their skills. The  
74 Board expressed support for the Registration Committee's motion to proceed with  
75 Option 4.

76  
77 **It was MOVED (Deanie Kolybabi)**

78 That the Board:

- 79 - Receive for information the briefing note titled "PCH – Student Registration, COVID  
80 and the CCEB Exams", dated May 4, 2020; and  
81 - Approve the Registration Committee's recommendation to proceed with Option 4,  
82 as indicated in the briefing note.

83 **CARRIED (062/19-20)**

85 **6. EMPLOYEE ASSISTANCE PROGRAM FOR REGISTRANTS – Registrar**

86 The Registrar advised of staff's recommendation to not pursue providing a Member and  
87 Family Assistance Program (EAP) to registrants, as they are not satisfied that it is  
88 within the mandate of a health profession regulator to do so.  
89

90 **It was MOVED (Deanie Kolybabi)**

91 That the Board approve staff's recommendation to not pursue providing a Member and  
92 Family Assistance Program for Registrants, as indicated in the briefing note titled  
93 "Member and Family Assistance Program" dated February 18, 2020.

94 **CARRIED (063/19-20)**  
95

96 **7. BRANDING RECOMMENDATION – Communications Specialist**

97 The Communications Specialist provided a presentation of two concepts for a new  
98 CCBC logo. It was noted that Concept Two was recommended by staff, and that the  
99 shape of the logo represents British Columbia's official flower (the Dogwood), and  
100 reflects key values of the CCBC.  
101

102 During discussion, it was recommended that when the logo is presented, the rationale  
103 behind the choice of the logo be provided, to allow for greater understanding behind the  
104 branding.  
105

106 **It was MOVED (Deanie Kolybabi)**

107 That the Board approve the CCBC logo recommended by staff, as indicated in the  
108 briefing note titled "Branding Recommendation", dated May 2020.

109 **CARRIED (064/19-20)**  
110

111 **8. 2020-21 REGISTRATION RENEWAL FEE DEFERRAL – Registrar**

112 The Registrar informed that CCBC does not have a mechanism in the bylaws to defer  
113 fees, only to provide a waiver or discount. The Board discussed the plan put forward by  
114 the Registration Committee, and the potential financial loss and organizational risk of  
115 approving the extension or waiver of the registration renewal fees.  
116

117 The Ministerial Order M086 does permit that "A person, tribunal or other body that has  
118 a statutory power of decision may waive, suspend or extend a mandatory time period  
119 relating to the exercise of that power." The Order also states that "This order applies  
120 during the period that starts on the date this order is made [March 26, 2020] and ends  
121 on the date on which the declaration of a state of emergency made March 18, 2020  
122 under section 9 (1) of the Emergency Program Act expires or is cancelled..."  
123

124 **It was MOVED (Deanie Kolybabi)**

125 That the Board approve the following:  
126

127 "For the registration year August 1, 2020 to July 31, 2021 only, in consideration of the  
128 ongoing Coronavirus pandemic, and the consequent impacts on the practice of  
129 registrants of the College of Chiropractors of British Columbia:  
130

131 1. Despite section 52(1) of the Bylaws, the conditions and requirements for the

renewal of the registration of a full registrant are receipt by the College Registrar of the following:

a) on or before July 31, 2020:

- i. a signed application for renewal of registration in Form 4 of the Bylaws,
- ii. proof of professional liability protection or insurance coverage as required under section 84 of the Bylaws, and
- iii. in the case of full registrants, proof of having completed any applicable requirements of the quality assurance program under Part 5 of the Bylaws; and

b) on or before October 28, 2020:

- i. the registration renewal fee specified in Schedule "C" of the bylaws, and
- ii. any other fee, fine, levy or debt owed to the College;

2. Despite section 52(5), the registration of a full registrant is cancelled if, either:

- a) on or before July 31, 2020, he or she fails to meet the conditions or requirements established in paragraph 1(a), or
- b) on or before October 28, 2020, he or she fails to meet the conditions or requirements established in paragraph 1(b);

3. Despite section 53(c)(i), a reinstatement application in Form 6a of the Bylaws, must be received by the registrar:

- a) not later than September 30, 2020, if the full registrant's registration was cancelled under paragraph 2(a), and
- b) not later than December 31, 2020, if the full registrant's registration was cancelled under paragraph 2(b);

4. Other than as provided in paragraphs 1, 2 and 3, sections 52 and 53 of the Bylaws continue to apply as drafted".

**CARRIED (065/19-20)**

## **9. RESEARCH DISCUSSION – Registrar**

The Registrar referenced the Research Discussion briefing note included in the meeting's agenda package, which outlined the following items for Board consideration: the research reserve currently sits at over \$500,000, as a result of accumulated research allocations that have not been spent; whether to continue with the internal allocation of \$50 per full registrant per year for research spending; and what should the future of the research reserve be in light of the pending amalgamation.

It was further requested that that given the upcoming amalgamation of regulatory bodies, the Board consider whether research projects, such as the Independent Research Review Process (IRRP), be renewed.

The Board discussed the potential impacts of spending the accumulated research reserve fund, and the importance of continuing to fund valuable projects such as IRRP to maintain the reputation of CCBC, as leaders in health profession regulation through the funding of research.

**It was MOVED (Deanie Kolybabi)**

That the Board approve the following:

1. Cease to internally allocate \$50 per full registrant per year for research spending, starting in the 2020-21 fiscal year;
2. Budget annually for research spending and erode the research reserve for these purposes; and
3. Direct staff to setup the spending criteria from the research fund.

**CARRIED (066/19-20)**

**10. BC'S RESTART PLAN – Registrar**

The Registrar advised that BC Health Regulators are working collaboratively to create a guideline for regulated health professionals' return to work, but is waiting for further guidance from the Provincial Health Office, WorkSafeBC and the BC Centre for Disease Control before finalization. It is hoped that the final document will be provided at the May 15, 2020 Board Meeting.

The Board Chair commended staff for the efforts in creating the guidelines document, and for keeping registrants informed of new information as it is presented. It was recognized that this has been a challenging process for both registrants and staff, and measures are being taken to ensure that registrants can return to work safely.

**CONCLUSION**

**It was MOVED (Deanie Kolybabi)**

That the May 13, 2020 Board Meeting now conclude.

**CARRIED (067/19-20)**

(Time: 2:59 p.m.)

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***Future Meeting Dates***

- |                                 |                             |
|---------------------------------|-----------------------------|
| • Wednesday, June 17, 2020      | Board Meeting               |
| • Wednesday, September 23, 2020 | Board Meeting               |
| • Wednesday, October 28, 2020   | Board Teleconference        |
| • Wednesday, December 2, 2020   | CCBC Annual General Meeting |
| • Thursday, December 3, 2020    | Board Meeting               |