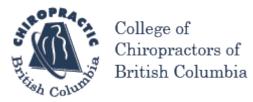


Location:	The Metropolitan Hotel, Beijing F	Room. 645 Howe Street, Vancouver BC
Time:	2:00PM-5:00PM	
Attendees:	Dr. David Olson Dr. Avtar Jassal Dr. Chris Anderson Dr. Gil Desaulniers Dr. Larissa Juren Dr. Hafeez Merani Dr. Parm Rai Dr. Johnny Suchdev Ms. Kitty Chan Ms. Karen Kesteloo Ms. Michelle Da Roza Dr. Doug Wright Mr. Shelby Thiessen Ms. Gigi Tsui	Chair Vice-Chair Board Member Board Member Board Member Board Member Board Member Board Member Public Member Public Member Registrar Deputy Registrar Accountant Recording Secretary
Guest(s):	Dr. Jennifer Forbes	
Regret(s): NO. ITEM	Mr. Bruce Williams	Public Member
1. CALL 2. INTR • • • • • • • • • • • • • • • • • • •	TO ORDER 2:28PM ODUCTION AND ANNOUNCEME We want to welcome our new Bo Welcome to guests: Dr. Jennifer ement of Territory: We would like to the traditional, ancestral, unceded	oard Members to their first full board meeting. Forbes- CCBC Registrant b begin by acknowledging that the land on which
	Time: Attendees: Attendees: Guest(s): Regret(s): <u>NO. ITEM</u> Opening Bu 1. CALL 2. INTR Acknowledge we gather is	Time: 2:00PM-5:00PM Attendees: Dr. David Olson Dr. Avtar Jassal Dr. Chris Anderson Dr. Gil Desaulniers Dr. Larissa Juren Dr. Hafeez Merani Dr. Parm Rai Dr. Johnny Suchdev Ms. Kitty Chan Ms. Karen Kesteloo Ms. Michelle Da Roza Dr. Doug Wright Mr. Shelby Thiessen Ms. Gigi Tsui Mr. Shelby Thiessen Ms. Gigi Tsui Mr. Bruce Williams NO. ITEM Opening Business 1. CALL TO ORDER 2:28PM 2. INTRODUCTION AND ANNOUNCEME • We want to welcome our new Bot



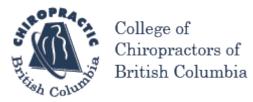
44		
45		
46	3.	APPROVAL OF THE AGENDA
47		
48		Motion 016/17-18: Moved by Ms. Karen Kesteloo, to approve the Agenda of the
49		November 30, 2017 Board Meeting.
50		
51		<u>Motion 016/17-18:</u> Carried.
52		
53	4.	APPROVAL OF THE MINUTES
54		
55		Motion 017/17-18: Moved by Dr. Avtar Jassal, to approve minutes from November 4,
56		2017 meeting verified as circulated.
57		
58		<u>Motion 017/17-18:</u> Carried.
59		
60	5.	STRATEGIC DISCUSSION
61		
62		A 20-minute discussion on topics regarding relationship/communication with registrants
63		and the public, clear distinction between the college and the association. Suggestions
64		involve enhancements to the web presence, articulating a clear message of college's
65		responsibilities versus the association's advocacy. This work will tie into the College's
66		strategic action items around trust and awareness of the College.
67		
68		
69	Items	Requiring Decision
70	•	
71	6.	FINANCIAL STATEMENTS
72 72		As the revenues are callected at the beginning of the very we have a bootthy budget to
73 74		As the revenues are collected at the beginning of the year, we have a healthy budget to
74 75		work with during the course of the year.
75 76		Mation 019/17 19: Mound by Dr. Chris Anderson, to reasive the financial statements as
70 77		Motion 018/17-18: Moved by Dr. Chris Anderson, to receive the financial statements as
78		presented.
78 79		<i>Motion 018/17-18</i> : Carried.
80		<u>Monor 010/1/-10</u> . Camed.
80 81	7	COMMITTEE APPOINTMENTS
82	7.	
82		Motion 019/17-18: Moved by Ms. Karen Kesteloo, to reaffirm Dr. Enrique Domingo and
83 84		Dr. Lidia Mickelson as the chairs of the Quality Assurance Committee and Patient
85		Relations Committee, respectively.
86		
80 87		<u>Motion 019/17-18:</u> Carried.
07		Motor or of the control.



88 89 90 91 92 93 94 95		 Recommendations for the following committee appointments were made: Dr. Larissa Juren – Member, Research and Bursary Committee Dr. Gil Desaulniers – Chair, Research and Bursary Committee Motion 020/17-18: Moved by Karen Kesteloo, to approve the appointments as presented.
96		Motion 020/17-18: Carried.
97		
98 99	8.	AUDITOR APPOINTMENT RECOMMENDATION
100 101 102		<u>Motion 021/17-18:</u> Moved by Dr. Gil Desaulniers, to approve the recommendation from the Finance and Investment Committee to appoint KPMG as our auditors for the 2017-18 fiscal year.
103		<u>Motion 021/17-18:</u> Carried.
104		
105	9.	TRUST FUND POLICY
106 107		Motion 022/17-18: Moved by Ms. Karen Kesteloo, to approve the trust investment policy as presented.
108		<u>Motion 022/17-18</u> : Carried.
109		
110	10	. EXPENSES FOR EXPIRING BOARD MEMBERS
111 112 113 114		The board received clarification from legal that board member's term should've expired on the day of CCBC AGM. New Board member expenses are covered via the Travel and Business Expense policy, however, the expiring Board members would no longer be covered by this policy.
115 116 117		<u>Motion 023/17-18</u> : Moved by Dr. Avtar Jassal, to cover reasonable expenses as per the Travel and Expense policy, two nights hotel and complimentary convention registration for the three Board Members whose terms expired on November 3, 2017.
118		<u>Motion 023/17-18:</u> Carried.
119		
120 121	11	. BOARD EDUCATION DAY
121 122 123 124		A proposal for Board Education was recommended to the Board by the Executive Committee from Claricoast Management. The Board education day will take place on Friday, February 2, 2018 (full day).



125 126	<u>Motion 024/17-18: Moved by Ms. Karen Kesteloo, to approve the proposal from</u> Claricoast for Board Education.
127	<u>Motion 024/17-18:</u> Carried.
128	
129 130 131 132 133 134	12. BOARD ORIENTATION Board orientation will become a piece of the board succession planning. Positive feedback was received with the board overview package. It would be valuable to have a brief overview of the board/committee(s). A suggestion of the ability to interact with different committee(s) chairs to gage commitment requirements/interest.
135 136	<u>Motion 025/17-18</u> : Moved by Dr. Hafeez Merani, to approve the Board Orientation document as presented.
137	<u>Motion 025/17-18:</u> Carried.
138	
139 140	13. AMENDMENT TO THE PCH- PART 14.1 (F) AND APPENDIX N
141 142 143	 Presentation from Dr. Avtar Jassal – Dr. Jassal provided several articles and papers that discussed the importance of case studies.
144 145 146 147	 b. Presentation from the Quality Assurance Committee (Dr. Chris Anderson) – Latest draft of the amendments to Professional Conduct Handbook Park 14 and Appendix N was presented.
148 149	<u>Motion 026/17-18:</u> Moved by Dr. Chris Anderson, to approve the amendments to the Professional Conduct Handbook, Part 14 and inclusion of Appendix N as presented.
150	<u>Motion 026/17-18:</u> Carried.
151	
152	14. INTERIM REGISTRAR POSITION
153 154	Interim position was posted on the chirobc.com and circulated amongst BC Health Regulators contacts. Three applications were received.
155 156	Request to go in-camera under 13(5)(e) personnel matters to discuss the candidates and their applications [In-Camera session at the end of the meeting, 5:10pm]
157	
158 159 160 161	



MEETING MINUTES [FINAL]

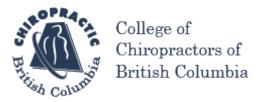
162 163	Items for Discussion
164 165	15. AGM RESOLUTIONS
166	a. Continuing Education for First Aid
167 168	Action: Board directs the Quality Assurance Committee to review the Resolution.
169	b. Education in BC (Various)
170	The Board discussed the four motions received on the floor of the AGM.
171 172	There is a difference between Education in BC and Pacific Academic Insititute of Chiropractic(PAIC). Registrants appear to be confused about the two terms.
173 174 175 176 177	The Board will provide clearer notations in the minutes of future meetings to demonstrate the need to exclude any persons from the meeting (in-camera) as per section 13(5) of the <i>Bylaws</i> and will better articulate the rationale for funding decisions through Education in BC.
178	Action: Dr. David Olson to provide a report at the next board meeting about PAIC.
179 180	Action: Registrar will summarize the discussion around AGM resolutions and circulate to the Board prior to sending to registrants.
181 182 183 184	<u>Motion 032/17-18</u> : Moved by Dr. Hafeez Merani, to request PAIC provide the CCBC board with an accounting of funds disbursed.
185	<u>Motion 032/17-18</u> : Carried.
186 187	16. STRATEGIC ACTION PLAN UPDATE
188 189 190	A copy of the updated Strategic Action Plan was circulated in advance to all Board Members. Projects are on track for the most part. Branding/communications work is slightly delayed.
191	
192	Registrar Performance
193 194	Request to go in-camera under 13(5)(e) personnel matters to discuss the registrar's performance and compensation.
195	Motion 027/17-18: Moved by Dr. Avtar Jassal, to go in-camera at 4:26PM.
196	<u>Motion 027/17-18:</u> Carried.
197	



	MEETING MINUTES [FINAL]
198	Motion 029/17-18: Motion by Dr.Parm Rai to move out of the in-camera at 5:01PM.
199 200	Mation 020/17 18: Carried
	<u>Motion 029/17-18</u> : Carried.
201	
202	Items for Information
203	17. REGISTRAR'S REPORT
204	
205	<u>Motion 033/17-18</u> : Moved by Dr. Parm Rai, to receive the Registrar's report as
206	circulated.
207 208	<u>Motion 033/17-18</u> : Carried.
208	<u>Motion 033/17-18</u> . Carried.
210	18. EXECUTIVE COMMITTEE REPORT
211	
212	Motion 034/17-18: Moved by Dr. Hafeez Merani, to receive the Executive Committee
213	report as circulated.
214	
215	<u>Motion 034/17-18</u> : Carried.
216	
217	19. FINANCE AND INVESTMENT COMMITTEE REPORT
218	
219	<u>Motion 035/17-18</u> : Moved by Dr. Gil Desaulniers, to receive the Finance and Investment
220	Committee report as circulated.
221	Mation 025/17 10: Coming
222 223	<u>Motion 035/17-18</u> : Carried.
223 224	20. REGISTRATION COMMITTEE REPORT
225	
226	Motion 036/17-18: Moved by Ms. Kitty Chan, to receive the Registration Committee
227	report as circulated.
228	
229	<u>Motion 036/17-18</u> : Carried.
230	
231	21. INQUIRY COMMITTEE REPORT
232 233	Motion 037/17-18: Moved by Ms. Kitty Chan, to receive the Inquiry Committee report as
233 234	circulated.
235	
236	<u>Motion 037/17-18</u> : Carried.
237	
238	
239	



240	
241	22. QUALITY ASSURANCE COMMITTEE REPORT
242 243 244	<u>Motion 038/17-18</u> : Moved by Dr. Chris Anderson, to receive the Quality Assurance Committee report as circulated.
245 246 247	<u>Motion 038/17-18</u> : Carried.
248 249	23. PATIENT RELATIONS COMMITTEE REPORT
250 251 252	<u>Motion 039/17-18</u> : Moved by Dr. Parm Rai, to receive the Patient Relations Committee report as circulated.
253 254	<u>Motion 039/17-18</u> : Carried.
255 256	(no committee reports from Discipline, Research and Bursary)
257	INTERIM REGISTRAR POSITION
258 259	Further to agenda item 14, request to go in-camera under 13(5)(e) personnel matters to discuss the candidates and their applications.
260 261 262 263	<u>Motion 030/17-18</u> : Motion by Dr.Gil Desaulniers to go in-camera at 5:10PM. <u>Motion 030/17-18</u> : Carried.
264 265 266	Motion 031/17-18: Motion by Dr.Gil Desaulniers to move out of in-camera at 5:17PM.
267	<u>Motion 031/17-18</u> : Carried.
268 269 270	24. OTHER BUSINESS
271 272 273 274	a. Neck Adjustments – The Board discussed recent media reports regarding safety of neck adjustments. The Deputy Registrar will investigate the College's past position on this topic and report to the Board at the next meeting.
275 276 277 278 279 280	 b. Electoral Districts – There was discussion on the electoral districts defined in Schedule A of the <i>Bylaws</i> and how they may cause confusion for registrants. The Board did engage in discussions on this topic at the February 17, 2017 meeting. The Registrar will update the discussion paper which takes into account districts and board composition and will present to the Board at the next meeting.



281	Future Meeting Dates
282 283 284 285	**Please note the College's new address effective December 1, 2017: 212-10451 Shellbridge Way, Richmond, BC V6X 2W8, Phone: 604-242-1455
286 287 288 289 290	 February 2, 2018 – Board Education Day February 3, 2018, 9am – Board Meeting April 11, 2018 – Board Meeting June 20, 2018 – Board Meeting September 26, 2018 – Board Meeting
291 292 293	 November 3, 2018 – Board Meeting and AGM (Delta Burnaby Hotel) Meeting Adjourned 5:29PM