



Our logo represents our five core values:
transparency, accountability, integrity,
expertise and respect.

Committee Member Application Form

The College of Chiropractors of British Columbia is looking for individuals who are interested in becoming public and registrant representatives on various statutory committees. Being part of a committee provides a great opportunity to learn about and participate in the health regulatory landscape in BC. More importantly, the work of committee members has a direct impact on public safety in British Columbia.

Public Representatives

Public representatives provide a voice and perspective for the public, supporting the College's mandate to serve and protect the interests of British Columbians. They work alongside other public representatives and chiropractors to help shape policies, standards and guidelines for the chiropractic profession. Public representatives are an important and equal partner in the committee work. A public representative cannot be a registrant or former registrant and must not have any close family or business relationships with a registrant or former registrant.

Registrant

Registrant committee members play an important role by ensuring profession specific expertise is considered in the College's program and policy development. Registrant members have a shared responsibility with public members in supporting the College's mandate to regulate the profession in the public interest.

Applicants should meet the values and attributes listed in the composition matrix for the committee they wish to apply for. Terms of Reference and Composition matrices are listed under each committee on the [Statutory Committee page of the College website](#).

Please email completed forms to info@chirobc.com. While we appreciate all responses, only shortlisted applicants will be contacted.

Our Commitment to Diversity

The College values and celebrates diversity. We understand the uniqueness of every individual and believe that having people who reflect the spectrum of skills, background, identity, and lived experience available in our communities are essential to our success.

We are committed to fostering an open, welcoming and inclusive work environment where we value and respect all perspectives. We aspire to retain staff, board members and committee members who are representative of the diverse BC communities which we serve.

We welcome staff who enhance the College's diversity, including age, gender, ethnicity (e.g., BIPOC), culture, sexual orientation, Indigenous status, gender expression/identity (e.g., LGBTQIAA2S+), disability, neurodiversity, education, religion, marital status, family status, geographic location, and national origin.

Background information

Name

Preferred first name (if different than above)

Email

Phone

Mailing Address

Are you applying as a public representative or a registrant member?

☐

Public Representative

☐

Registrant Member

Committees

I am interested in the following committee(s):

☐

Discipline Committee

☐

Inquiry Committee

☐

Patient Relations Committee

☐

Quality Assurance

☐

Committee Registration
Committee

Why are you interested in a committee position with the College?

How did you learn about this committee opportunity?

Highest education credential

Please specify

Certifications (if applicable)

Volunteer experience

| Organization | From – To | Role |
|--------------|-----------|------|
| Organization | From – To | Role |
| Organization | From – To | Role |

Outside memberships/affiliations

List memberships or affiliated with the following professional associations or organizations:

| Association / organization | Position / role |
|----------------------------|-----------------|
| Association / organization | Position / role |
| Association / organization | Position / role |

Other relationships/interests: Are there any relationships or interests that could compromise, or be perceived to compromise your ability to participate on a College statutory committee?

☐

Yes

☐

No

If yes, please explain:

How would your contribution and involvement as a committee member further the College's commitment to diversity?

Skills, competencies, expectations

Subject to any specific composition requirements and/or qualifications set out under the Bylaws, the required skills, competencies and expectations for CCBC committee members are:

- Commitment to the College mandate;
- Committee members make decisions in the public interest and are clear about

what it understands to be its public interest purpose;

- Appreciation/understanding of the duties and responsibilities of the committee;
- Appreciation/ understanding of the role and accountabilities of a committee member;
- Communication skills;
- Reasoned decision making;
- Ability to support and foster a committee meeting culture that is respectful of the questions and opinions of all committee members;
- Time to commit to the role (3-5 meetings per year, in person/virtual); and
- Access to an internet connection and is comfortable using technology.

Each committee also has a board approved [composition matrix](#) which defines the values and attributes each committee member will bring and the skills, practices and knowledge each committee member is willing to learn.

How do your values and attributes align with the values and attributes listed in the composition matrix for the committee member position you are interested in?

How does your knowledge, skills and experience align with the skills and practices listed in the composition matrix for the committee member position you are interested in? For those areas that you are unfamiliar with, describe what actions you would take to learn about those areas.

From the professional experience, knowledge and skills outlined in the composition matrix for the committee member position you are interested, what skills do you possess that align with this list?

References

Please provide the names of two individuals, excluding relatives who are sufficiently familiar with your skills/competencies, preferably for whom you have worked in either a paid or voluntary capacity.

| | |
|--|-------|
| 1. Name | |
| Position / title | |
| Relationship, e.g. associate, employer | |
| Telephone | Email |

| | |
|--|-------|
| 2. Name | |
| Position / title | |
| Relationship, e.g. associate, employer | |
| Telephone | Email |

Consent

The Board uses the information provided in this form to assist in the selection of members to serve on College's statutory committees.

1. I authorize the College to use the information I have provided on this form for activities related to the operation of the College's statutory committees.
2. I understand that committee members (names only) are posted on College's website and are also published in publicly disclosed documents such as the College's annual report.
3. If I am appointed, I also understand that I am required to sign a Code of Conduct Letter and the Agreement for the Use and Protection of College Information prior to being given access to committee-related information and resources.

Signature

Date

Voluntary participation

The College believes that voluntary participation in College business carries with it an expectation that an individual agrees to contribute time as a volunteer and, as is reasonable, will arrange their affairs to minimize claims.

Completed form

Please submit your completed form by email to info@chirobc.com.

Thank you for your interest in participating in the work of the College. While we appreciate all responses, only shortlisted applicants will be contacted.