

## Annual General Meeting Standing Rules

The Annual General Meeting is run in accordance with the provisions set out under the *Health Professions Act*, the *College Bylaws*, these standing rules and the most recent edition of *Robert's Rules of Order*.

### **Agenda**

The adopted agenda is the order of business and may, after its adoption, be modified by a vote or by unanimous (or general) consent.

### **Voting**

- Full registrants are eligible to vote.
- Unless a voting participant objects, unanimous (or general) consent is the voting method used for the approval of routine AGM business items such as the approval of the standing rules and agenda.
- Voting is usually conducted by hand count.
- Every registrant entitled to vote who is present at a meeting is entitled to one vote per question called.
- Any questions about voting status, rights or privileges are referred to the AGM Chair for determination in accordance with the provisions set out under the *College Bylaws*.
- Resolutions are of an advisory nature. The Board will consider all resolutions adopted by the assembly and report on the disposition of the resolution(s) in the minutes of a regular meeting of the Board.

### **Speaking**

- All speakers will be respectful and courteous.
- A registrant who is eligible to vote who wishes to speak on an item of business will approach a microphone, wait to be acknowledged by the Chair and open by stating their name and area of the province they are from.
- After the agenda has been accepted by the assembly, the Chair may terminate debate after a reasonable amount of time has been allowed for discussion or the allotted time has expired.
- A registrant who is eligible to vote may propose a resolution from the floor and any such resolution must be noted by the Chair of the meeting and placed at the end of the agenda to be debated if time permits.

- On each debatable motion, each registrant who is eligible to vote is entitled to speak up to two times, each time no longer than two minutes. To speak a second time on the same motion, an individual must wait until those who wish to speak on it for the first time have spoken.
- At the discretion of the assembly, participants who are not registrants may be given the opportunity to speak to the assembly.
- Discussion must be on the topic of business which is on the floor.

**Discretion of the Chair**

The Chair is authorized to make procedural decisions, but such decisions may be reversed or altered by the assembly.