



**CCBC Board Meeting
Wednesday September 26, 2018
OPEN MEETING MINUTES [FINAL]**

Location: Granville Square Room ,200 Granville Street, Vancouver BC, V6C 1S4

Time: 1:00PM - 4:00PM

Attendees:	Dr. David Olson	Chair
	Mr. Ken Kramer	Vice-Chair
	Dr. Chris Anderson	Board Member
	Mr. Colin Bennett	Public Member
	Dr. Gil Desaulniers	Board Member
	Dr. Larissa Juren	Board Member
	Dr. Hafeez Merani	Board Member
	Dr. Parm Rai	Board Member
	Dr. Johnny Suchdev	Board Member
	Ms. Grace Sangalan	Assistant to Mr. Kramer
	Mr. Richard Simpson	Interim Registrar
	Dr. Doug Wright	Deputy Registrar
	Mr. Shelby Thiessen	Accountant
	Ms. Susan Wawryk	Registration
	Ms. Gigi Tsui	Recording Secretary
	Ms. Sandra Bao	Office Coordinator

Observers: Dr. Jen Forbes
Dr. Kelsey Horsting
Dr. Elli Morton

NO. ITEM

Opening Business

1. CALL TO ORDER

Dr. David Olson, Chair of the College Board, called the meeting of the Board to order at 1:09PM.

2. INTRODUCTIONS AND ANNOUNCEMENTS

Dr. David Olson welcomed the observers: Dr. Kelsey Horsting and Dr. Elli Morton. (Dr. Jen Forbes arrived after the introductions)

Dr. David Olson welcomed Sandra Bao, the new Office Coordinator.



Acknowledgement of Territory: We acknowledge with respect that we are gathered here on the traditional territories of the TSleil-Waututh, People of the Inlet; the Musqueam, People of the River Grass; and the Squamish, Mother of the Wind.

May we all be led by and follow on the pathways of truth, reconciliation and peace as we go forward to enlighten and better our world, in the public interest.

3. APPROVAL OF THE AGENDA

Move to add the Education in BC Fund (portion), evidence review ad hoc committee, and funding request from the closed to the open agenda.

Motion 102/17-18: Moved by Dr. Larissa Juren, to approve the amended Agenda of the Wednesday September 26, 2018 Meeting.

Motion 102/17-18: Carried.

4. APPROVAL OF THE MINUTES

The Open Minutes of the Wednesday August 15, 2018 Board Meeting were reviewed for errors and omissions.

Motion 103/17-18: Moved by Dr. Gil Desaulniers, to approve the minutes of the Open Wednesday August 15, 2018 Board Meeting as presented.

Motion 103/17-18: Carried.

5. RATIFY MOTION

Motion 104/17-18: Moved by Dr. Chris Anderson, to ratify motion on August 27, 2018 for executive committee to proceed with establishing a contract, details, and timeline with WATSON advisors Inc. for a governance review.

Motion 104/17-18: Carried.

Items Requiring Decision

6. FINANCIAL STATEMENTS

Once the board approves, the statements will be finalized by auditors and will be presented at the AGM. The accountant provided a brief overview of the finances to the board.



7. 2017-18 AUDITED STATEMENTS

Motion 105/17-18: Moved by Dr. Parm Rai, to receive the financial statements as presented.

Motion 105/17-18: Carried.

8. 2017-18 ANNUAL REPORT

The annual report is currently in the works.

9. 2018 ANNUAL GENERAL MEETING

Action: To add Research and Bursary Committee to AGM Agenda. Registrar to proceed with the draft agenda, standing rules and minutes for the AGM.

10. 2018 BURSARY AWARDS- RECOMMENDATIONS

Motion 106/17-18: Moved by Dr. Hafeez Merani, to approve the 2018 bursary awards recommended by the Research and Bursary Committee.

Motion 106/17-18: Carried.

11. 2019 BOARD MEETING DATES, AGM, AND BOARD PLANNING SESSION

Board members were presenting with future board meeting dates. AGM and board planning dates to be determined at a later time.

12. EDUCATION IN BC REPORT

The staff team has been working on rolling out the repayment process. There is a level of complexity with distributing funds. Its critical to start the process promptly with accuracy. Currently in the process of obtaining direction from KPMG on the process. The staff team will be meeting with KPMG early October, dependent on the accounting firm's workload. Subsequent notice to be sent out sometime in the next fiscal year.

Action: To amend the drafted response. Notice to be sent out when it is ready to do so.

13. EVIDENCE AD HOC COMMITTEE

After the development of appendix N and the policy, a board member proposed recommendation on post procedure: what's acceptable evidence and who will review. The ad hoc committee will look at the best clinical practice and make recommendation to Quality Assurance Committee. The purpose of the committee is independent, balanced, and comprised of people with expertise. Recommend the inclusion of DC with PhD, and knowledge in clinical.. The selection of members is not required to be from BC (but beneficial with seeking locals as it reduces travel costs).



Motion 107/17-18: Moved by Dr. Chris Anderson, to take the proposal to Toronto and discuss with the Federation at conference in October.

Motion 107/17-18: Carried.

14. RESEARCH FUNDING REQUEST

A funding request was submitted to the board for approval. Its pertaining to a medical study involving chiropractic. To advance in research, the proposal is seeking \$14K to complete the project. The submitter would like to ask the board to consider the potential to make a motion and fund research for the next 2 years.

The board discussed the purpose of the study and its relevance to the chiropractic regulation.

Motion 108/17-18: Moved by Dr. Larissa Juren to reject the funding proposal request.

Motion 108/17-18: Carried.

Items for Information

15. CORRESPONDENCE RECEIVED

The board was provided with annual report sent from other regulatory bodies.

16. ENVIRONMENTAL SCANS

Environmental scans were previously done by the registrar regarding news revolving around the chiropractic profession.

17. EXECUTIVE COMMITTEE REPORT

Motion 109/17-18: Moved by Dr. David Olson, to receive the verbal Executive Committee report as presented.

Motion 109/17-18: Carried.

18. FINANCE AND INVESTMENT COMMITTEE REPORT

Motion 110/17-18: Moved by Mr. Colin Bennett, to receive the Finance and Investment Committee report as circulated.



Motion 110/17-18: Carried.

19. REGISTRATION COMMITTEE REPORT

Motion 111/17-18: Moved by Dr. Chris Anderson, to receive the Registration Committee report as circulated.

Motion 111/17-18: Carried

20. INQUIRY COMMITTEE REPORT

Motion 112/17-18: Moved by Dr. Gil Desaulniers, to receive the Inquiry Committee report as circulated.

Motion 112/17-18: Carried.

21. RESEARCH AND BURSARY COMMITTEE REPORT

A board member discussed about supporting reputable organization with resources (ie. CCRF) instead of individuals. Distributing bursaries are not within the mandate of the college. There are talks about dissolving the committee.

Action: Deputy registrar to look into conditions- purpose of the research funds. Its premature for board to cancel the committee.

Motion 113/17-18: Moved by Dr. Gil Desaulniers, to receive the Research and Bursary Committee report as circulated.

Motion 113/17-18: Carried.

Open Meeting Adjourned 2:26pm.

Motion 114/17-18: Moved by Dr. Chris Anderson, to go to closed session at 2:40pm.

Motion 114/17-18: Carried.

Motion 122/17-18: Moved by Dr. Johnny Suchdev to come out of double in camera at 5:00pm.

Motion 122/17-18: Carried.



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Motion 123/17-18: Moved by Dr. Johnny Suchdev to adjourn the meeting at 5:01pm.

Motion 123/17-18: Carried.

Future Meeting Dates

- November 3, 2018 – AGM (Delta Burnaby Hotel) 1-4pm
Business meeting 4-5pm
- December 6, 2018- CCBC Board Meeting