

MEETING MINUTES (FINAL)
College of Chiropractors of British Columbia
84th Annual General Meeting
November 4, 2017

Delta Hotels by Marriott Grand Okanagan
Kelowna, British Columbia

(FOR PRESENTATION AT THE 85TH AGM SATURDAY, NOVEMBER 3, 2018)

1. CALL TO ORDER/OPENING REMARKS

Dr. David Olson, Chair welcomed the attendees. Attendees were asked to sign-in either through the electronic check in with their badge, or by signing their name in the sign in book near the entrance. He advised that the meeting is open to the public.

The College of Chiropractors of British Columbia (the 'College') regulates chiropractic doctors in the public interest. Under the Health Professions Act, it is the College's duty, at all times, to serve and protect the public.

Quorum was been reached with over 45 registrants present.

Dr. David Olson called the 84th Annual General Meeting of the College to order at 1:17 p.m.

2. ACKNOWLEDGEMENT OF TERRITORY

Michelle Da Roza, Registrar advised that we would like to begin by acknowledging that the land on which we gather is the traditional, ancestral, unceded territory of the Syilx First Nation.

3. MOMENT OF SILENCE

A moment of silence was observed for registrants who have recently passed away, including Dr. Alan Irving, Dr. Albert Berti, Dr. Richard Cho, Dr. Sam Simpson and Dr. Ralph Morash as well as Mr. Rafe Mair who was a notable champion and advocate of health care, including chiropractic. Also, all the veterans who have passed away serving our country.

4. INTRODUCTIONS

Dr. David Olson introduced:

- The current and expiring Board members and the appointed members in attendance;
- The Committee Chairs/Vice Chairs;
- The College Staff.

The documents for this meeting were circulated electronically in advance and are also available on the College website.

5. RESOLUTIONS:

The College was in receipt of one Resolution in advance which was circulated to registrants via email ahead of this meeting. This was reflected in Item 11(a) of the agenda. We have received several other in-person resolutions at this meeting which will be entertained if timing permits.

Reminder: Except as provided under section 29 of the Bylaws, all resolutions under this section are for the consideration of the Board and are not binding.

6. APPROVAL OF THE STANDING RULES / AGENDA

Motion 004/17-18: Moved by Dr. Ken Zagrodney to approve the Standing Rules and Agenda for the 2017 Annual General Meeting.

Motion 004/17-18: Carried

7. APPOINTMENT OF THE PARLIAMENTARIAN

Motion 005/17-18: Moved by Dr. Dwight Nelson to appointing Mr. Don Lebens, Legal Counsel for the College as parliamentarian for the 2017 Annual General Meeting.

Motion 005/17-18: Carried

8. ANNOUNCEMENT OF OFFICERS

Dr. David Olson announced that Dr. Avtar Jassal has been appointed as Vice Chair and Dr. David Olson appointed as Chair.

9. ADOPTION OF THE MINUTES – AGM NOVEMBER 5, 2016

Motion 006/17-18: Moved by Dr. Richard Hawthorne to adopt the minutes of the November 5, 2016 AGM minutes as circulated.

Motion 006/17-18: Carried

10. PRESENTATION FROM PACIFIC ACADEMIC INSTITUTE OF CHIROPRACTIC

At the request of registrants, the Pacific Academic Institute of Chiropractic (PAIC) was invited to speak and provide more information to registrants on their project.

Dr. Don Nixdorf spoke for PAIC advising that the vision is that PAIC will be an academic institution recognized for excellence in chiropractic education, research and practice.

PAIC's mission is to provide an exemplary academic environment. Well integrated into BC's public post-secondary education system and with a focus on western Canada, PAIC will develop into a major hub of the international research and education network for spine and neuro-musculoskeletal health sciences.

PAIC ACTIVITY AND EXPENDITURE

- 2014-2017
 - Incorporation and annual legal/accounting
 - Chief Executive Officer
 - Consultants
 - Curricula Development
 - Communication and Recruitment Strategy
 - Government Relations
 - Research Program Development
 - Min AVED Meeting and Documentation
 - High Street Clinic Planning

Question from Dr. Debbie Wright:

Where are the funds going regarding the private retail space – High Street Clinic?

Comment from Dr. Debbie Wright regarding the \$45,000.00 that was given to PAIC and the Polycan Health Centre.

Dr. Nixdorf:

The purpose of the monies have not been clearly stated. The opportunity that came up that was presented to the College Board on September 27, 2017 – the principles signed a twenty-four year lease for eighteen thousand square feet. Dr. Kim Humphries will assist us in working on documentation where PAIC will attempt to support the CCBC, the public and chiropractors in codifying what process happens when a student comes to BC from a College.

Comment from Dr. Dwight Nelson to request audited financial statements for PAIC – the expenditures should be shown to the membership.

Dr. Nixdorf advised that each year the audited financial statements from the College are forwarded to the membership. In these audited statements you will see the segregated fund and the return on investment so the five million is sitting in the stewardship of the CCBC.

The expenditures were submitted to the College Board with reasons for the request, the use of these monies and when they were going to be spent.

Ms. Karen Kesteloo advised that the expenditures were in accordance with Board policy and PAIC funding criteria July 11, 2015.

Comment from Dr. Misty Watson – Is the clinic the back end to the school program or do we have one. Also are the students coming from other colleges? Is PAIC showing SFU that we have the potential for an ongoing centre for education on the campus. Would the outpatient clinic be on campus?

Dr. Nixdorf replied that was an excellent understanding that is not limited to SFU. This location could serve as a clinic would at a chiropractic college.

Dr. David Olson advised that the initial resolution was a commitment for start-up, construction and moving forward.

Dr. Watson's comment to the Board is to stay true to the original allocation and intention of this money.

Comment from Dr. Jennifer Forbes regarding why the need for a preceptorship program when the current scenario is already working. Why are you spending \$45,000.00 on a program that is already established?

Dr. Nixdorf advised that with current chiros involved with the preceptor program they might not have to spend the \$45,000.00.

Dr. Jennifer Forbes replied that they should have thought of that before they requested the funds.

Comment from Dr. Elli Morton regarding the feasibility of needing a chiropractic college. With the decline from student applications and chiropractic colleges reduction of income.

Dr. Nixdorf advised that this is for chiropractic students in the future – 80% of the students have to leave Canada for the education. This is an opportunity to provide education for students in Canada.

Comment from Dr. Jody Freeman regarding the integration with SFU and the challenges with York University.

Dr. Nixdorf advised that the integration with SFU while it is a publically integrated institute – it is technically private – not for profit.

Question from Dr. Paul Attalla regarding the end of the ten year commitment for these dues.

Dr. David Olson advised that it is part of your assessment and part of your dues. It is part of the budget for the ongoing years for the College because it is dues. It is allocated for the school but it is considered dues. We don't expect with revenue forecasts that the rate will come down.

Question from Dr. Beverley Steinhoff regarding the need for a legal opinion.

Question from Dr. Elli Morton regarding the Collegiate Infrastructure Solutions in 2014. The minutes from June 2014 SFU Board meeting say that the Board approved SFU and Collegiate Infrastructure Solutions Inc. entering into a letter of intent not with PAIC, not with Education in BC but with CIS that will provide a sixty-five year ground lease for CIS in exchange for a recreation and athletics facility. That's what the minutes say - they don't say anything about a school in BC. It feels like we are not getting the truth.

Dr. Nixdorf replied that when the public consultation was started in 2014 we sent that notice to all the members with explicit information regarding CIS and PAIC.

Comment from Dr. Glenn Cashman that there are no clear or succinct answers on the questions. Where are the required funds (\$65 million) going to come from?

Dr. Nixdorf replied that funds will be coming from a capital grant of \$30 million and the banks have looked at the financial projections realizing that the rest (the mortgage) could come from the school's steady operation in years one and two.

Question from Dr. Phillipa Carrie as to why the Board disbursed the \$45,000.00 when there are rules and regulations regarding these funds where all of these funds are supposed to go to Education in BC.

Dr. Jassal advised that the Board spends a great deal of time analyzing the information before releasing these funds. There are confidential documents that we cannot release.

Ms. Karen Kesteloo expressed concern the discussion seems to be leading to the growth of misunderstanding that the Board is not in control. It is very important that the members feel that the Board is in control and for the Board itself to know that it is in control. These are trust monies that have been provided to the College for a particular purpose

All the information from 2008 has been reviewed and articulated in the July 11, 2015 documents which were circulated to registrants. "Criteria for PAIC Funding – July 11, 2015" is the guiding document. Protections as set out in the document must be in place prior to the release of any funds.

Comment from Dr. Jennifer Forbes that the Board has a fiduciary responsibility for this money and should not be releasing the money when the criteria has not been met.

Comment from Dr. Richard Lutz regarding that there is no paper documentation and that the Board should be responsible for this money.

Comment from Dr. Michael Maxwell advising that the \$45,000.00 which is \$45.00 for each of us and 5 million dollars is \$5000.00 each, which is not a lot of funds for the entire membership and that in his opinion the Board and Dr. Don Nixdorf are acting in good faith.

Comment from Dr. Glenn Cashman that the only money available for this process is the money that has been collected from the chiropractors for the last ten years which is a massive short fall.

Dr. Nixdorf said that all we can do is move forward for success.

Comment from Dr. Misty Watson that there should be advisory documentation to try to engage the membership. This was a punitive decision handed to us that we had no choice in. A group of members nine years ago made a decision that would affect all the members in BC for a decade.

Comment from Dr. Wolfgang Kliem regarding the positives of owning the land and the facility.

Dr. Dwight Nelson requested the name of members of the PAIC Board.

Dr. Nixdorf advised that the PAIC Board consists of B.J. Gdanski, Joseph Stern, Daniel Budgell, Dr. David Olson and myself.

Comment from Dr. David Olson that the Board does hear registrants and the Board endeavors to be as transparent as possible.

11. REPORT FROM THE BOARD AND REGISTRAR / QUESTIONS

– Mrs. Michelle Da Roza

The Registrar presented on the following topics:

- Duty of a Health Professions College
- 2017-19 Strategic Plan
 - Enhancing Governance;
 - Continued improvement of Board and organizational governance
 - Strengthen partnerships with key stakeholders;
 - Strengthen public awareness of, and trust in, the College;
 - Support the delivery of quality, evidence-informed chiropractic services;
 - Better policy and patient outcomes through research.
- Risks and Projects
 - Restoration of CCGI funding to historical levels;
 - Improvements to Radiation Safety reporting;
 - Enhancements to standards regarding third party insurance billing and the collection of co-payments;
 - First aid requirements in force;
 - Inquiry and Discipline Tariffs.
- Collaboration
 - In addition to several examples, the College announced that it has formally committed to moving into shared office space with other BC regulators in the fall of 2018.
- Cultural Safety and Humility

Motion 007/17-18: Moved by Dr. Dwight Nelson to approve the Chair and Registrar report.

Motion 007/17-18: Carried

12. FINANCE & INVESTMENT COMMITTEE REPORT – Ms. Karen Kesteloo

Ms. Karen Kesteloo presented highlights of the audited financial statements.

Motion 008/17-18: Moved by Dr. Clark Konczak to approve the Finance & Investment Committee Report as circulated.

Motion 008/17-18: Carried

13. QUESTION PERIOD ON THE REPORT FROM THE BOARD AND ANNUAL REPORT

- Registration
- Quality Assurance
- Inquiry
- Discipline
- Patient Relations
- Research and Bursary
- Finance and Investment

Comment from Dr. Michael Maxwell that the College should review and approve seminars for the membership.

Dr. Doug Wright replied that there will be a review of seminars in the future. Presently the onus is on the practitioner to recognize which seminars are within the scope of practice.

Motion 009/17-18: Moved by Dr. Richard Hawthorne to approve the Committee reports as circulated.

Motion 009/17-18: Carried

14. RESOLUTIONS

Dr. Larry Merritt

Continuing education hours for first aid certificate renewal.

Dr. Larry Merritt:

I would like to request that the CCBC Board grant CE hours for the renewal of the first aid certificate. Given that this is a requirement of licence renewal it should be worthy of CE hours. The argument can be made that first aid is not part of chiropractic practice but it becomes part of chiropractic practice when it is necessary for license renewal. There is a considerable difference in the availability of first aid courses in different areas of this province. This places a greater burden on those chiropractors in more remote areas. In our area we had to take the St. John Ambulance standard level 1 first aid course which is 2 days 8 hours per day. In this area the renewal is the same 2 day course.

By granting CE hours for the first aid, the burden to acquire CE hours would be reduced. This would be a benefit to the chiropractor and to their patients. I do not believe there is any other mandated course that entails classroom time and an exam that doesn't receive CE hours.

Motion 010/17-18: Moved by Dr. Larry Merritt that the CCBC grant CE hours for the CPR/First Aid Renewal requirement.

Motion 010/17-18: Carried (under advisement to the Board)

Dr. Jennifer Forbes:

That the CCBC stop disbursing funds (including principle and interest accrued) to PAIC, Pacific Spine Foundation or any other of their employees or agents.

Dr. Jennifer Forbes advised that between the Board in camera discussions and perceived conflict of interest concerns brought up, there are consistent governing concerns over the CCBC's adjudication of this money. The CCBC has clearly listed conditions that must be met. They have not been met and it is impossible to meet these conditions in the remaining time frame of a year.

Motion 011/17-18: Moved by Dr. Jennifer Forbes that the CCBC stop disbursing funds (including principle and interest accrued) to PAIC, Pacific Spine Foundation or any other of their employees or agents.

Motion 011/17-18: Carried (38 for, 32 against, 13 abstains)
(Under advisement to the Board)

Dr. Clark Konczak:
That the CCBC reverse its decision to disperse \$45,000 to PAIC.

Motion 012/17-18: Moved by Dr. Clark Konczak that the CCBC reverse its decision to disperse \$45K to PAIC.

Dr. Clark Konczak: There is clearly a lack of transparency in the process that took place to make that decision. There seems to be a lot of uncertainty with a large portion of the Board and frustration from the membership because of the lack of information that has been released.

Motion 012/17-18: Carried
(Under advisement to the Board)

Dr. Jaipaul Parmar:
That the CCBC request from PAIC, and make available to the registrants a fully itemized and audited statement of how all Education in BC money has been spent to date.

Motion 013/17-18: Moved by Dr. Jaipaul Parmar that the CCBC request from PAIC, and make available to the registrants a fully itemized and audited statement of how Education in BC money has been spent to date.

Motion 013/17-18: Carried
(Under advisement to the Board)

Dr. Debbie Wright:
That the CCBC cease discussing PAIC, Education and all related matters in-camera, and begin following standard governance procedures as laid out in Roberts Rules of Order.

Motion 014/17-18: Moved by Dr. Debbie Wright that the CCBC cease discussing PAIC, Education and all related matters in-camera, and begin following standard governance procedures as laid out in Roberts Rules of Order.

Motion 014/17-18: Carried
(Under advisement to the Board)

Dr. David Olson advised that for in camera discussions, a reason for going in camera should be noted in future minutes. We have heard you and the dialogue and discussion does not stop here today.

15. NEW BUSINESS

New Board Members

This year's elections resulted in the election of Dr. Johnny Suchdev and Dr. Hafeez Merani as Board Members from the Lower Mainland District. Dr. Larissa Juren was also elected as Board Member from the Interior District.

Each Board Member was elected for a term of 3 years.

Dr. David Olson took a moment to recognize and thank the following departing Board Members:

- Dr. Lidia Mickelson (Interior)
- Dr. Enrique Domingo
- Dr. Don Nixdorf
- Ms. Karen Kesteloo (Term concludes March 2018)

The Registrar also presented service award to Ms. Susan Wawryk, Registration Co-ordinator for her twenty years of service to the College and Association. Staff from the College and British Columbia Chiropractic Association joined the Registrar on stage for the presentation.

CLOSING REMARKS / ADJOURNMENT

Dr. David Olson announced that next year's AGM will be on November 3, 2018 at the Delta Burnaby Hotel and Conference Centre in Burnaby, BC and the theme for the College is "Continuing the Dialogue".

Motion 015/17-18: Moved by Dr. Richard Hawthorne, to adjourn the 84th Annual General Meeting.

Motion 0015/17-18: Carried

Meeting adjourned at 4:02 p.m. Saturday, November 4, 2017.