

December 19, 2016

Brian Westgate  
Director of Regulatory Initiatives  
Professional Regulation and Oversight  
Ministry of Health  
1515 Blanchard St.  
Victoria, BC V8W 9P4

Dear Mr. Westgate:

**Re: Proposed amendment of CCBC Bylaws**

On December 8, 2016, the board of the College of Chiropractors of British Columbia (the “College”) approved amendments to the College bylaws, subject to filing with the Minister of Health (the “Minister”) as required under section 19(3) of the *Health Professions Act* (the “HPA”) and, for some of the amendments, the notice period required under section 19(6.2) of the *HPA*.

The amendments approved by the College’s board are set out in two resolutions – one containing amendments that are subject to notice and one containing amendments that do not require notice – and schedules to those resolutions. Copies of both motions and their respective schedules are enclosed with this letter. Also, as the amendments requiring notice include changes which impact the College’s registration process, I also attach a copy of a “Notice of Proposed New or Revised Occupational Standard” for the Ministry to use in addressing any associated AIT notice requirements.

*Amendments that do not require notice*

For the amendments which are not subject to the notice period required under section 19(6.2) of the *HPA*, the College asks that the Minister consider this letter a request to proceed with filing of these amendments under section 19(3).

Subject the Minister disallowing any of these amendments or declaring that they will come into force on an earlier date, the College anticipates that these amendments will come into force on February 17, 2017.

*Amendments requiring notice*

For the amendments which are subject to the notice period required under section 19(6.2) of the *HPA*, the College asks that the Minister consider this letter and enclosed resolution as notice of the proposed amendments in accordance with section 19(6.2).

As of the date of this letter, the College has also begun providing notice under section 19(6.2) to the public and other interested stakeholders by

- sending an email to the colleges of the prescribed health professions (copy to the Minister),
- posting on the College website (www.chirobc.com)
- a copy of the notice,
- the enclosed resolution, and
- a clean version of the proposed amended bylaws, and
- making copies of the notice materials available for inspection at the College office.

Given that the College has commenced notice on this date, the end of notice period pertaining to these bylaw amendments should fall on March 20, 2017. The College will advise if its notice elicits any comments concerning the proposed amendments prior to that date. It would appreciate if the Ministry could likewise advise the College of any comments the Ministry receives.

Subject to any comments that might be received by the College or the Ministry, the College anticipates applying for filing of these amendments upon the conclusion of the notice period.

Please let me know if you have any questions arising from the above.

Yours truly,



Michelle Da Roza  
Registrar, College of Chiropractors of BC