

MEETING MINUTES (*FINAL*)

College of Chiropractors of British Columbia Board Members
September 28, 2016

CCBC ADMINISTRATION OFFICE, #125 – 3751 SHELL ROAD, RICHMOND, BC
CONFERENCE CALL

Present:	Dr. David Olson	Chair
	Dr. Avtar Jassal	Vice-Chair
	Dr. Chris Anderson	Board Member
	Dr. Parm Rai	Board Member
	Dr. Gil Desaulniers	Board Member
	Dr. Enrique Domingo	Board Member
	Dr. Don Nixdorf	Board Member
	Mr. Jeremy Comazzetto	Public Member
	Ms. Karen Kesteloo	Public Member
	Ms. Sonya Kupka	Public Member
	Ms. Kitty Chan	Public Member
	Mrs. Michelle Da Roza	Registrar
	Dr. Doug Wright	Deputy Registrar
	Mr. Shelby Thiessen	Accountant
	Mrs. Susan Wawryk	Minute recorder
	Ms. Gigi Tsui	Office Co-ordinator
Regrets:	Dr. Lidia Mickelson	Board Member

1. CALL TO ORDER

Dr. David Olson, Chair of the College Board, called the meeting of the Board to order at 2:04 p.m.

2. MINUTES

The minutes of the August 10, 2016 Board meeting were reviewed for errors and omissions.

Motion 094/15-16: Moved by Ms. Karen Kesteloo, to adopt the Board minutes of the August 10, 2016 Board meeting as amended.

Motion 094/15-16: Carried

3. MATTERS ARISING

3.1 ICBC Discharge Definition

Further to the Board's direction at the August 10, 2016 Board Meeting, Dr. Don Nixdorf and the registrar met with legal counsel to develop a document to clarify the definition of discharge in the context of the ICBC flat fee program. The proposed communication that was developed by legal counsel outlines a registrant's responsibility with respect to

49 discharge under the rules and legislation of the College. Legal counsel suggested that
50 the Board may wish to send this notice to registrants.

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52 Motion 095/15-16: Moved by Dr. Don Nixdorf that the proposed communication be sent
53 to the registrants by email and placed on the website regarding the ICBC discharge
54 definition, no later than Friday, October 7, 2016.

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56 Motion 09515-16: Carried

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59 **4. NEW BUSINESS**

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61 4.1 Reviewed 2015/2016 Financial Statements

- 62 • Shelby provided an overview of the Financial Statements
- 63 • Dr. David Olson and Ms. Karen Kesteloo to sign the financial statements
- 64 upon Board approval.

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66 Motion 096/15-16: Moved by Ms. Karen Kesteloo to approve the audited 2016/2017
67 Financial Statements as presented.

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69 Motion 096/15-16: Carried

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71 4.2 Annual Reports

- 72 • The Annual Report was circulated to Board and Committee members for
- 73 comment no later than Monday, October 3, 2017.

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75 **5. NEXT BOARD MEETINGS:**

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77 The next CCBC Board meetings will be held on:

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- 79 • Friday, October 21, 2016, Governance Session – 113-10451 Shellbridge Way,
- 80 Richmond, BC
- 81 • Saturday, October 22, 2016, 9 am – CCBC Boardroom
- 82 • Saturday November 5, 2016, 12 pm – Delta Burnaby Hotel
- 83 • Saturday, November 5, 2016, 2 pm – CCBC AGM, Delta Burnaby Hotel
- 84 • Thursday, December 8, 2016, 1 pm – Metropolitan Hotel

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86 **15. Adjournment**

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88 Motion 097/15-16: Moved by Dr. Don Nixdorf to adjourn the meeting at 2:50 p.m.

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90 Motion 097/15-16: Carried

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