

MEETING MINUTES (FINAL)

College of Chiropractors of British Columbia Board Members
August 10, 2016

CCBC ADMINISTRATION OFFICE, #125 – 3751 SHELL ROAD, RICHMOND, BC

Present:	Dr. David Olson	Chair
	Dr. Avtar Jassal	Vice-Chair
	Dr. Chris Anderson	Board Member
	Dr. Parm Rai	Board Member
	Dr. Gil Desaulniers	Board Member
	Dr. Enrique Domingo	Board Member
	Dr. Lidia Mickelson	Board Member
	Dr. Don Nixdorf	Board Member
	Mr. Derek Hall	Public Member
	Ms. Karen Kesteloo	Public Member
	Mrs. Michelle Da Roza	Registrar
	Dr. Doug Wright	Deputy Registrar
	Mrs. Susan Wawryk	Minute recorder
	Ms. Gigi Tsui	Office Co-ordinator
Regrets:	Mr. Jeremy Comazzetto	Public Member
	Mr. Doug Kellner	Public Member

1. CALL TO ORDER

Dr. David Olson, Chair of the College Board, called the meeting of the Board to order at 2:10 p.m.

Dr. David Olson welcomed Gigi Tsui, the new Office Coordinator.

2. MINUTES

The minutes of the June 8, 2016 Board meeting were reviewed for errors and omissions.

Motion 075/15-16: Moved by Ms. Karen Kesteloo, to adopt the Board minutes of the June 8, 2016 Board meeting as amended.

Motion 075/15-16: Carried

3. MATTERS ARISING

3.1 CCGI Request

Motion 076/15-16: Moved by Ms. Karen Kesteloo to reconsider the CCGI funding request for \$25,000.00 for 2015/2016.

Motion 076/15-16: Carried

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- Conference call from Dr. Andre Bussieres and discussion of the CCGI.

Motion 077/15-16: Moved by Dr. Chris Anderson to increase the CCGI funding request from \$10,000.00 to \$25,000.00 for 2015/2016 as requested by the QAC.

Motion 077/15-16: Defeated (five-for/five against, tied voted-defeated).

3.2 PAIC Update

- Further finance activities were identified.

3.3 ICBC Discharge Discussion

Dr. Dave Olson and Michelle attended a meeting on July 12, 2016 with Mario Miceli in North Vancouver. ICBC asked the CCBC to clarify concerns. CCBC advised that the word discharge is a clinical term that refers directly to the doctor patient relationship and may cause confusion amongst the patients and the public. CCBC advised that we are not in a negotiation position and we don't wish to set a precedent that a regulator would influence the outcome of an agreement. The Flat Fee program has been running for just over a year and there is potential for ICBC to revisit and refine parameters.

Motion 078/15-16: Moved by Dr. Don Nixdorf to consult with legal counsel to provide the Board with options on the matter of 3rd parties directing care in relation to patient discharge.

Motion 078/15-16: Carried

Dr. Don Nixdorf requested to be involved in the consultations with legal to which the Board agreed.

4. NEW BUSINESS

4.1 Committee Appointments

- Two new public appointments effective September 1, 2016 – Sonya Kupka and Kitty Chan will be joining the Board for the first time at the teleconference on September 28, 2016.
- Many, many thanks to Doug and Derek for all their hard work over the last six years.
- Further acknowledgement of the hard work and contributions of Dr. Rob Turner who has served on the inquiry Committee for many years both as Chair and Vice-Chair.

Changes:

- Re-appoint Dr. Blake Cameron for another 3 year term on the Registration Committee (2016-2019).
- Appointment of Dr. Brett Peters to Inquiry Committee (Sept 7).

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- Appoint of Ms. Shirley Stocker as Vice-Chair of the Inquiry Committee (Sept 7).
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- Appointment of Ms. Kitty Chan as appointed Board member to the Inquiry
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- Committee (Sept 1).
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- Appointment of Ms. Sonya Kupka as appointed Board member to the Patient
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- Relations Committee Sept 1).
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105 Motion 079/15-16: Moved by Dr. Don Nixdorf to approve the Committee appointments

106 as presented.

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108 Motion 079/15-16: Carried

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110 Motion 080/15-16: Moved by Dr. Don Nixdorf that the Board shall make public notice

111 through newspaper for expressions of interest including cv from members of the public

112 for the Board's process to appointment to the required committee.

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114 Motion 080/15-16: Defeated

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116 4.2 Liability Protection/Insurance

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118 Recommendation: Neutralize any forms to exclude references to CCPA. Going forward,

119 we should look to remove BCCA dues collection from the CCBC's operations. There

120 will be no future reference to insurance company names and there will be amended

121 forms after the bylaw change. This process will take several months.

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123 4.3 Comments from BCCA (In Camera)

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125 Motion 081/15-16: Moved by Dr. Avtar Jassal to go in camera.

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127 Motion 081/15-16: Carried

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129 Motion 082/15-16: Moved by Dr. Lidia Mickelson to come out of camera.

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131 Motion 082/15-16: Carried

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133 4.4 Strategic Planning Document

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135 Strategic planning session for the Board will take place in spring 2017.

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137 **Action:** Registrar to discuss with WATSON ahead of the governance training session

138 how to incorporate strategic plan into regular Board meetings.

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140 4.5 BC Health Regulators

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- The Registrar will work with BCHR Chair and Executive to ensure materials do
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- not infer regulatory capabilities at the BCHR.
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144 **Action:** All Information from the BCHR is to be circulated to the Board. Registrar will

145 work with the Chair of the BCHR to ensure materials accurately describe role of BCHR.

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147 4.6 Staffing - Inspector

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Motion 083/15-16: Moved by Dr. Enrique Domingo to approve the hiring of an Inspector as presented with noted amendments to the job description.

Motion 083/15-16: Carried

4.7 Policy on Recognized Chiropractic Education Programs

- In consultation with Legal Counsel, the policy and statement were developed. It was advised that we need a policy to explain the inclusion of schools on Schedule B of the Bylaws.

- CCE-I is not an accrediting agency therefore the following organizations will be utilized in the policy:

FCC

CCE European

CCE Australasia

CCE

Action: The Policy on Recognized Chiropractic Education Programs as amended will be forwarded to the Board in an email vote.

4.8 X-ray Standards and Bylaw Revision

Motion 084/15-16: Moved by Dr. Avtar Jassal to approve the X-ray Guideline and Fluoroscopy Guidelines as presented.

Motion 084/15-16: Carried

Motion 085/15-16: Moved by Dr. Avtar Jassal to approve the amendments to Bylaw section 83 Radiation Safety and Procedure.

Motion 085/15-16: Carried

4.9 Imaging Referral

Motion 086/15-16: Moved by Dr. Dr. Enrique Domingo to approve amendments to the Professional Conduct Handbook, Imaging Referral as presented.

Motion 086/15-16: Carried

4.10 Laser Guidelines

Motion 087/15-16: Moved by Dr. Enrique Domingo to approve the Laser Guidelines as presented.

Motion 087/15-16: Carried

5. FINANCE & INVESTMENT COMMITTEE – Ms. Karen Kesteloo

197 Motion 088/15-16: Moved by Ms. Karen Kesteloo to receive the Financial Statements
198 as circulated.

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200 Motion 088/15-16: Carried

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202 **6. INQUIRY COMMITTEE** – *Deputy Registrar reporting for Dr. Lesley Taylor-Hughes*

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204 Motion 089/15-16: Moved by Dr. Parm Rai to receive the Inquiry Committee report as
205 circulated.

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207 Motion 089/15-16: Carried

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209 **7. DISCIPLINE COMMITTEE** – *Mr. Derek Hall reporting for Dr. Brad Dickson*

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211 No report

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213 **8. REGISTRATION COMMITTEE** – *Deputy Registrar reporting for Dr. Blake*
214 *Cameron*

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216 Motion 090/15-16: Moved by Dr. Chris Anderson to receive the Registration Committee
217 report as circulated.

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219 Motion 090/15-16: Carried

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221 **9. QUALITY ASSURANCE COMMITTEE:** – *Dr. Enrique Domingo*

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223 Motion 091/15-16: Moved by Dr. Enrique Domingo to receive the Quality Assurance
224 Report as presented.

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226 Motion 091/15-16: Carried

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228 **10. PATIENT RELATIONS COMMITTEE** – *Dr. Lidia Mickelson*

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230 No report

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232 **11. RESEARCH AND STUDENT BURSARY REPORT** – *Dr. Don Nixdorf*

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234 No report

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236 **12. EXECUTIVE COMMITTEE** – *Dr. Avtar Jassal reporting for Dr. Dave Olson*

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238 No report

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240 **13. REGISTRAR** - *Mrs. Michelle Da Roza*

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242 Motion 092/15-16: Moved by Dr. Gil Desaulniers to receive the Registrar's report as
243 circulated.

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 - Bylaws

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 - Registration Renewal 2016-2017

- 247 • BCHR Update
248 • IT Update
249 • Board Member Elections, AGM, Annual Reports

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251 Motion 092/15-16: Carried

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253 **14. NEXT BOARD MEETINGS:**

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255 The next CCBC Board meetings will be held on:

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- 257 • Wednesday, September 28, 2016 conference call at 2:00 p.m.
- 258 • Friday, October 21, 2016, Governance Session – Richmond Oval
- 259 • Saturday, October 22, 2016, 9 am – CCBC Boardroom
- 260 • Saturday November 5, 2016, 12 pm – Delta Burnaby Hotel
- 261 • Saturday, November 5, 2016, 2 pm – CCBC AGM, Delta Burnaby Hotel
- 262 • Thursday, December 8, 2016, 1 pm – Metropolitan Hotel

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264 **15. Adjournment**

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266 Motion 093/15-16: Moved by Dr. Enrique Domingo to adjourn the meeting at 5:40 p.m.

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268 Motion 093/15-16: Carried

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