

1 MEETING MINUTES (*FINAL*)
2 College of Chiropractors of British Columbia Board Members
3 *June 8, 2016*
4

5 CCBC ADMINISTRATION OFFICE, #125 – 3751 SHELL ROAD, RICHMOND, BC
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7 Present:	Dr. David Olson	Chair
8	Dr. Avtar Jassal	Vice-Chair
9	Dr. Chris Anderson	Board Member
10	Dr. Parm Rai	Board Member
11	Dr. Gil Desaulniers	Board Member
12	Dr. Enrique Domingo	Board Member
13	Dr. Lidia Mickelson	Board Member
14	Dr. Don Nixdorf	Board Member
15	Mr. Derek Hall	Public Member
16	Mr. Doug Kellner	Public Member
17	Ms. Karen Kesteloo	Public Member
18	Mrs. Michelle Da Roza	Registrar
19	Dr. Doug Wright	Deputy Registrar
20	Mrs. Susan Wawryk	Minute recorder
21		
22 Regrets:	Mr. Jeremy Comazzetto	Public Member
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24 **1. CALL TO ORDER**
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26 Dr. David Olson, Chair of the College Board, called the meeting of the Board to
27 order at 2:03 p.m.
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29 Dr. David Olson acknowledged Doug Kellner and Derek Hall for their years of
30 contribution on the College Board. Their government appointments conclude
31 September 1, 2016.
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33 **2. MINUTES**
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35 The minutes of the April 6, 2016 Board meeting were reviewed for errors and
36 omissions.
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38 Motion 053/15-16: Moved by Mr. Doug Kellner, to adopt the Board minutes of the April
39 6, 2016 Board meeting as amended.
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41 Motion 053/15-16: Carried
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43 **3. MATTERS ARISING**
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45 3.1 PAIC Update
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47 PAIC Update documents were circulated to the board in advance of the meeting.
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49 3.1.1 PAIC Board Discussion

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Dr. David Olson requested that Dr. Don Nixdorf and himself were excluded from this discussion and left the room. Dr. Avtar Jassal chaired the discussion. The Board reaffirmed their agreement with the opinion from Branch MacMaster in December 2014 on conflict of interest. Board members will continue to assess situations for potential conflicts and exclude themselves from discussions and decisions which may pose a conflict.

3.2 Staffing Update – new Office Coordinator hired and will commence on June 27, 2016.

3.3 ICBC Discharge Discussion

ICBC representative has requested a meeting with the CCBC to discuss the letter which was approved by the Board on April 6, 2016 and sent to ICBC on April 19, 2016. Dr. David Olson and Mrs. Michelle Da Roza will represent the CCBC in this discussion. The CCBC's position is from that of public safety, standards of practice and legislation exclusively, not a contractual basis. The Board was asked to provide guidance on these discussions.

4. NEW BUSINESS

4.1 Correspondence

Letter from registrant with respect to a request for a refund of previously paid education in BC funds.

Motion 054/15-16: Moved by Ms. Karen Kesteloo, that the Registrar be instructed to respond to these queries on the Board's behalf that the funds were collected as per the motion in 2008.

Motion 054/15-16: Carried

4.2 Education in BC Collection

The Board reaffirmed the June 2015 statement for Education in BC, specifically that: *Be it Resolved, that CCBC's Board of Directors confirm in such eventuality that neither the Pacific Academic Institute of Chiropractic nor, any other Chiropractic School in BC proceeds, a refund of residual dues and residual earnings will be returned to all chiropractors who are or were registered, during such time as their Education in BC dues were paid.*

Action: Registrar to draft a registrant update on the Education in BC project for the Board's review.

4.3 2016-17 Budget

Motion 055/15-16: Moved by Ms. Karen Kesteloo, to approve the 2016/2017 budget as circulated.

Motion 055/15-16: Carried

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4.4 CCGI Request

Motion 056/15-16: Moved by Dr. Chris Anderson to approve the CCGI funding request for \$25,000.00 for 2015/2016.

Motion 056/15-16: Motion by Dr. Don Nixdorf to amend the CCGI funding request to \$10,000.00.

Motion 056/15-16: Carried

Motion 057/15-16: Moved by Dr. Lidia Mickelson to approve the CCGI funding request for \$10,000.00 for 2015/2016.

Motion 057/15-16: Carried

4.5 Committee Appointments

Dr. Paul Dhaliwal – Vice Chair, Registration Committee

Mr. Jeremy Comazetto – Public appointed member, Registration Committee (effective August 1, 2016)

Dr. Brad Dickson – Chair, Discipline Committee

Dr. Lidia Mickelson – Vice Chair, Discipline Committee

Dr. Rob Cormack – Member, Discipline Committee

Dr. Chris Anderson – Vice Chair, Quality Assurance Committee

Dr. Lindsay Rite – Vice Chair, Patient Relations Committee

Mr. Derek Hall – Member, Finance and Investment Committee (reappointed)

Motion 058/15-16: Moved by Dr. Lidia Mickelson to approve the Committee appointments as amended.

Motion 058/15-16: Carried

4.6 Committee/Board Recruitment Strategies

Motion 059/15-16: Moved by Dr. Avtar Jassal to approve the Committee/Board recruitment documents as amended.

Motion 059/15-16: Carried

4.7 Advertising Claims

5. **FINANCE & INVESTMENT COMMITTEE** – *Ms. Karen Kesteloo*

Motion 060/15-16: Moved by Ms. Karen Kesteloo to receive the Financial Statements as circulated.

Motion 060/15-16: Carried

149 Motion 061/15-16: Moved by Ms. Karen Kesteloo to approve the Investment, Internally
150 Restricted, Expense, Treasury, Honoraria Policies and the Finance and Investment
151 Terms of Reference as circulated.

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153 Motion 061/15-16: Carried

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155 **6. INQUIRY COMMITTEE** – *Mr. Doug Kellner reporting for Dr. Lesley Taylor-Hughes*

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157 Motion 062/15-16: Moved by Dr. Enrique Domingo to receive the Inquiry Committee
158 report as circulated.

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160 Motion 062/15-16: Carried

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162 Motion 063/15-16: Moved by Dr. Enrique Domingo to receive the Inquiry Committee
163 Terms of Reference as circulated.

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165 Motion 06315-16: Carried

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167 **7. DISCIPLINE COMMITTEE** – *Mr. Derek Hall reporting for Dr. Brad Dickson*

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169 No report

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171 Motion 064/15-16: Moved by Mr. Derek Hall to receive the Discipline Committee Terms
172 of Reference as circulated.

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174 Motion 064/15-16: Carried

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176 **8. REGISTRATION COMMITTEE** – *Mr. Derek Hall reporting for Dr. Blake Cameron*

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178 Motion 065/15-16: Moved by Dr. Avtar Jassal to receive the Registration Committee
179 report as circulated.

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181 Motion 065/15-16: Carried

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183 Motion 066/15-16: Moved by Mr. Doug Kellner to receive the Registration Committee
184 terms of reference as circulated.

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186 Motion 066/15-16: Carried

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188 **9. QUALITY ASSURANCE COMMITTEE:** – *Dr. Enrique Domingo*

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190 No report

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192 **10. PATIENT RELATIONS COMMITTEE** – *Dr. Lidia Mickelson*

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194 Motion 067/15-16: Moved by Dr. Lidia Mickelson to receive the verbal Patient Relations
195 Committee report as circulated.

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- Release of the Sexual Misconduct DVD/questionnaire in process;
 - Recommendation of quarterly report to membership;
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- 199 • Chairs plan on yearly meetings to discuss initiatives.

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201 Motion 067/15-16: Carried

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203 Motion 068/15-16: Moved by Dr. Lidia Mickelson to receive the Patient Relations Terms
204 of Reference as circulated.

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206 Motion 068/15-16: Carried

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208 **11. RESEARCH AND STUDENT BURSARY REPORT – Dr. Don Nixdorf**

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210 Motion 069/15-16: Moved by to Dr. Don Nixdorf to receive the Research and Student
211 Bursary report as circulated.

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- 213 • Recommendation for Chair and Registrar to attend their meetings;
214 • The Committee would like to communicate with registrants and encourage
215 submission of research reports and grants.

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217 Motion 069/15-16: Carried

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219 **12. EXECUTIVE COMMITTEE – Dr. Avtar Jassal reporting for Dr. Dave Olson**

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221 Motion 70/15-16: Moved by to Dr. David Olson to receive the Executive Committee
222 report as circulated.

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224 Motion 070/15-16: Carried

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226 Motion 071/15-16: Moved by to Dr. David Olson to approve the one day governance
227 training proposal through Watson to be scheduled following the 2016/2017 election for
228 the Board.

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230 Motion 071/15-16: Carried

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232 **12. REGISTRAR - Mrs. Michelle Da Roza**

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234 Motion 072/15-16: Moved by Dr. Enrique Domingo to receive the Registrar's report as
235 circulated.

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- 237 • Bylaws
238 • NVICS
239 • Federation/regulators meeting in Toronto
240 • Registration Renewal 2016-2017
241 • Board Member Elections, AGM, Annual Reports
242 • BCHR – May 4, 2016 Meeting
243 • IT Update

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245 Motion 072/15-16: Carried

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247 Motion 073/15-16: Moved by Dr. Enrique Domingo that Board members are entitled to
248 complimentary registration at the 2016 BC Chiropractic Convention, one day per diem
249 and one day accommodation for out of town members.

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251 Motion 073/15-16: Carried

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253 **11. NEXT BOARD MEETINGS:**

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255 The next CCBC Board meetings will be held on:

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257 • Wednesday, August 10, 2016 at 2:00 p.m. at the CCBC Administration office in
258 Richmond, BC;

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260 • Wednesday, September 28, 2016 conference call at 2:00 p.m.

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262 **12. Adjournment**

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264 Motion 074/15-16: Moved by Dr. Enrique Domingo to adjourn the meeting at 5:20 p.m.

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266 Motion 074/15-16: Carried

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