

MEETING MINUTES (FINAL)

College of Chiropractors of British Columbia Board Members

October 15, 2014

CCBC ADMINISTRATION OFFICE, #125 – 3751 SHELL ROAD, RICHMOND, BC

Present:

Dr. David Olson	Chair
Dr. Shannon Patterson	Vice-Chair
Dr. Heidi Benda	Board Member
Dr. Robert Cormack	Board Member
Dr. Enrique Domingo	Board Member
Dr. Avtar Jassal	Board Member
Dr. Richard Hawthorne	Board Member
Mr. Bob Bucher	Public Member
Mr. Derek Hall	Public Member
Mr. Doug Kellner	Public Member
Ms. Karen Kesteloo	Public Member
Ms. Diana MacKay	Registrar
Dr. Doug Wright	Deputy Registrar
Ms. Susan Wawryk	Executive Assistant

Regrets:

Dr. Chris Anderson	Board Member
--------------------	--------------

Guests:

Dr. Jay Robinson	BCCA President
Dr. Greg Dunn	CCPA Chief Executive Officer
Dr. Paul Carey	outgoing CCPA President
Dr. Shane Taylor	incoming CCPA President

MINUTES

Dr. Shannon Patterson, Vice-Chair of the College Board, called the meeting of the Board to order at 1:05 p.m.

The minutes of the August 27, 2014 Board meeting were reviewed for errors and omissions.

Motion 084/13/14: Moved by Mr. Bob Bucher, to adopt the minutes of the August 27, 2014 Board meeting.

Motion 084/13/14: Carried

Dr. Dave Olson arrived and assumed Chair of the meeting.

Dr. Greg Dunn introduced Dr. Paul Carey and advised that the CCPA began in 1986 when other insurers withdrew chiropractors from professional liability protection. The CCA started the CCPA at \$500.00 coverage per chiropractor.

Dr. Paul Carey advised that the CCPA is a federally chartered non-profit organization that offers chiropractors insurance of 2M liability and 4M aggregate. The object is to protect the chiropractor, reimburse the patient and advance and promote the profession. The CCPA has met all their obligations in the last 20 years – all chiropractors and patients have been fully compensated. There has also never been a year with a loss.

54 Dr. Shane Taylor commented that he was honoured to be elected President of the CCPA,
55 replacing Dr. Paul Carey who was one of the founding members of the CCPA. His role has
56 changed and the new president will not be dealing with claims Dr. Carey will stay on for a few
57 years in an advisory capacity. Two public members have been added to the board. The Risk
58 Management CE Program offered every year provides important information for the members
59 and makes them eligible for lag benefits.
60

61 Dr. Greg Dun advised that claims are relatively constant right now and manageable. The
62 biggest problem is the cost of defending claims because they are becoming incredibly complex.
63

64 Encourage all chiropractors to use a road map to care which includes:
65 history;
66 examination relevant to history;
67 sensible diagnosis;
68 treatment plan;
69 consent;
70 treatment and soap notes to verify consent and diagnosis.
71

72 Record keeping and requesting consent at the right moment is the biggest shortfall of doctors.
73 The patient is entitled to make a decision from the process.
74

75 The CCPA's mandate is to protect the chiropractor and the profession.
76

77 Dr. Dave Olson thanked the CCPA presenters for presenting to the Board, and also for the
78 ongoing long term and significant contribution the CCPA has made to the Chiropractic
79 profession.
80

81 **CORRESPONDENCE:**

82 None
83

84 **FINANCE & INVESTMENT COMMITTEE** – Ms. Karen Kesteloo

85
86 Motion 085/13-14: Moved by Ms. Karen Kesteloo to receive the Finance report and budget
87 notes as circulated.
88

89 Motion 085/13-14: Carried
90

91 Motion 086/13-14: Moved by Ms. Karen Kesteloo to approve the audited Financial Statements
92 as circulated.
93

94 Ms. Karen Kesteloo summarized the restructure and details of the audited financial statements.
95 An evaluation of the external auditors has been completed and the following items need to be
96 addressed:

- 97 • Some clean-up issues;
- 98 • Career development on KPMG side – introduction and interaction with staff need
99 improvement;
- 100 • Finance & Investment Committee recommends KPMG as auditors for the ensuing year.

101
102 Motion 086/13-14: Carried
103

104 Motion 087/13-14: Moved by Mr. Bob Bucher that the Board recommend that KPMG be
105 presented to the membership at the 2014 AGM for appointment of auditors with fees to be set
106 by the Board.

107
108 Motion 087/13-14: Carried

109
110 **INQUIRY COMMITTEE** – *Mr. Doug Kellner*

111
112 Motion 088/13-14: Moved by Mr. Derek Hall to receive the Inquiry Committee report as
113 circulated.

114
115 Motion 088/13-14: Carried

116
117 **DISCIPLINE COMMITTEE** – *Mr. Derek Hall*

118
119 No report

120
121 **REGISTRATION COMMITTEE** – *Dr. Richard Hawthorne*

122
123 Motion 089/13-14: Moved by Dr. Shannon Patterson to receive the Registration Committee
124 report as circulated.

125
126 June 38 to October 11, 2014:

- 127
- 128 • 48 Full Registration;
 - 129 • 24 New Graduates;
 - 130 • 14 Interprovincial Transfer;
 - 131 • 4 SE (3 approved with CCEB and one Declined)
 - 132 • 6 Reinstatement
 - 133 • 2 Student
 - 134 • 2 Fee reduction approval

135
136 Motion 089/13-14: Carried

137
138 **QUALITY ASSURANCE COMMITTEE** – *Dr. Rob Cormack*

139
140 Motion 090/13-14: Moved by Dr. Rob Cormack to receive the verbal Quality Assurance
141 Committee report.

142
143 Dr. Cormack reported that the committee is making progress in reviewing, rewriting and
144 restructuring the PCH and Standards of Guidelines.

145
146 Suggestion of a mandatory CPR course was brought forward and tabled.

147
148 Motion 090/13-14: Carried

149
150 **PATIENT RELATIONS COMMITTEE** – *Dr. Shannon Patterson*

151
152 Motion 091/13-14: Moved by Mr. Bob Bucher to receive the Patient Relations Committee report
153 as circulated.

154
155 Motion 091/13-14: Carried

156

157 Motion 092/13-14: Moved by Dr. Shannon Patterson that Dr. Glen Cashman receive a
158 \$1,000.00 Research Award for each of his published articles for a total of \$2,000.00:
159 1. Myofascial Treatment for Patients with Acetabular Labral Tears in the Journal of
160 Orthopaedic & Sports Physical Therapy;
161 2. The Effect of Weak Hip Abductors or External Rotators on Knee Valgus Kinematics in
162 Healthy Subjects in the Journal of Sports Rehabilitation.
163

164 Presentations and research awards will be made at the AGM.
165

166 Motion 092/13-14: Carried
167

168 Dr. Patterson reported that:
169

- 170 • That requests for awards for published articles should be submitted within five years of
171 publication;
- 172 • There were thirty-nine applications for the scholarships awards this year with six awards
173 given as circulated.
174

175 The committee was requested to review terms for research awards.
176

177 *Receipt of in-camera meeting minutes*
178

179 **JOINT COMMUNICATIONS COMMITTEE** – *Dr. David Olson*

180 No report
181
182

183 **EXECUTIVE COMMITTEE** – *Mr. Bob Bucher*

184
185 Motion 093/13-14: Moved by Dr. Avtar Jassal to receive the Executive Committee report as
186 circulated.
187

188 The next step in the Education BC initiative requires that the legal School Entity be created to
189 coordinate activities with the CCBC.
190

191 The New School Entity is responsible for continuation regarding competency of the Board and
192 will be responsible to put the school together. The Board will need to hire the right talent to
193 develop a strategic plan for Education in BC.
194

195 Seed money is required to enable the School Entity to proceed with any further activity.
196

197 Dr. Jay Robinson advised that there are five potential board members of the new entity with
198 good skill sets that will own and operate the school. The Bylaws call for members to be
199 selected every year.
200

201 A development plan requested by the Executive Committee was submitted by Dr. George Isler.
202 The plan fell short of providing sufficient information to commit to further action. The matter was
203 referred to the Executive Committee to seek further clarification.
204

205 Motion 093/13-14: Carried
206

207 Motion 094/13-14: Moved by Ms. Karen Kesteloo to nominate Dr. David Olson to the School
208 Board of Directors.
209

210 Motion 094/13-14: Carried

211
212 Action: Board members to contact persons of interest to be candidates for the School Board.
213 The deadline to forward candidates' resumes is October 30, 2014.

214

215 **REGISTRAR** – Ms. Diana MacKay

216

217 Motion 095/13-14: Moved by Dr. Shannon Patterson to receive the Registrar's report as
218 circulated.

219

220 1. 2014 Election Results: Dr. Enrique Domingo was re-elected and Dr. Don Nixdorf
221 elected as members of the Board of lower mainland representatives. Dr. Chris
222 Anderson was re-elected to the Board as the Island representative.

223

224 2. Bylaw Revisions: Revisions are expected to be received shortly.

225

226 3. Annual Report: Annual report was circulated October 20, 2014.

227

228 4. 2014 AGM Presentation: An update on College activities will be presented by
229 PowerPoint.

230

231 5. HPRBC A report from the October 6, 2014 session has been generated and will be
232 circulated to the Board.

233

234 6. Strategic Planning Session: Scheduled for February 14, 2015 with Jennifer Kroecker-Hall
235 to facilitate.

236

237 Motion 095/13-14: Carried

238

239 **New Business:**

240

241 **NEXT BOARD MEETINGS:**

242

243 The next CCBC Board meetings will be held on:

- 244 • Saturday, November 8, 2014 at 12:00 p.m. Board meeting at the Burnaby Delta Hotel in
- 245 Burnaby, BC with 2014 AGM to follow at 1:00 p.m.;
- 246 • Wednesday, December 2014 at 1:00 p.m. to coincide with the Branch MacMaster dinner
- 247 at the Metropolitan Hotel in Vancouver.

248

249 Motion 096/13-14: Moved by Mr. Bob Bucher to adjourn the meeting at 4:02 p.m.

250

251 Motion 096/13-14: Carried