

MEETING MINUTES (DRAFT)

**College of Chiropractors of British Columbia Board Members**

April 16, 2014

CCBC ADMINISTRATION OFFICE, #125 – 3571 SHELL ROAD, RICHMOND, BC

**Present:**

Dr. David Olson	Chair
Dr. Shannon Patterson	Vice-Chair
Dr. Chris Anderson	Board Member
Dr. Heidi Benda	Board Member
Dr. Robert Cormack	Board Member
Dr. Enrique Domingo	Board Member
Dr. Richard Hawthorne	Board Member
Mr. Bob Bucher	Public Member
Mr. Derek Hall	Public Member
Mr. Doug Kellner	Public Member
Ms. Karen Kesteloo	Public Member
Ms. Diana MacKay	Registrar
Dr. Doug Wright	Deputy Registrar
Ms. Susan Wawryk	Executive Assistant

**Regrets:**

Dr. Avtar Jassal	Board Member
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**Guests:**

Ms. Pat Frank	CEO, CCEB
Ms. Brenda Hendrickson	Chair, CCEB
Dr. Gerald Olin	Chair Labour Mobility Committee
Mr. Rick Nickelchok	Executive Director, BCCA
Dr. Jay Robinson	President, BCCA

**MINUTES**

Dr. David Olson, Chair of the College Board, called the meeting of the Board to order at 1:05 p.m.

CCEB presentation highlights:

- Examination outcomes of candidates;
- Strong fair testing which is reliable, professional and defensible;
- Substantial equivalency;
- AIT;
- One national examiner as gatekeeper;
- Reduced exam requirement for experienced practitioner;
- Exam C and B can be written in one weekend and is available every 4 months;
- Performance report of every failure; and
- CCPA requires successful completion of the CCEB.

The minutes of the February 12, 2014 Board meeting were reviewed for errors and omissions.

Motion 044/13/14: Moved by Dr. Richard Hawthorne, to adopt the minutes of the February 12, 2014 Board meeting.

Motion 044/13/14: Carried

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**CORRESPONDENCE:**

1. Ms. Karen Kesteloo Reappointment.
2. CMCC: Regarding Dr. Jean Moss golf tournament.
3. CCPA: Regarding retirement of Dr. Paul Carey.

**FINANCIAL COMMITTEE – Ms. Karen Kesteloo**

Motion 045/13-14: Moved by Ms. Karen Kesteloo to receive the Financial report and Board Expenses report as presented.

Motion 045/13-14: Carried

Motion 046/13-14: Moved by Mr. Bob Bucher to amend the name of the Financial Committee to the Finance and Investment Committee.

Motion 046/13-14: Carried

Motion 047/13-14: Moved by Ms. Karen Kesteloo to receive the Finance and Investment Committee report as presented.

1. Budget Update Process
2. Committee Budget Process

Motion 047/13-14: Carried

Motion 048/13-14: Moved by Ms. Karen Kesteloo to recommend that with the exit of the Executive Director, the investment policy’s reference to the Executive Director’s responsibility, be revised to the Finance and Investment Committee.

Motion 048/13-14: Carried

**INQUIRY COMMITTEE – Mr. Doug Kellner**

Motion 049/13-14: Moved by Mr. Derek Hall to receive the Inquiry Committee report as presented.

1. Complaints: One injury file has gone to HPRB. Overall the number of complaints this year is very low.

Action: To update IQ chart #3 to read “alleged injury resulting from treatment”.

Motion 049/13-14: Carried

**DISCIPLINE COMMITTEE – Mr. Derek Hall**

No report

106 **REGISTRATION COMMITTEE** – *Dr. Richard Hawthorne*

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108 Motion 050/13-14: Moved by Dr. Richard Hawthorne to receive the Registration Committee  
109 report as presented.

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111 Action: Substantial Equivalency referred back to the Registration Committee for further  
112 discussion.

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114 Motion 050/13-14: Carried

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116 **QUALITY ASSURANCE COMMITTEE** – *Dr. Rob Cormack*

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118 No report

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120 **PATIENT RELATIONS COMMITTEE** – *Dr. Shannon Patterson*

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122 No report

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124 **JOINT COMMUNICATIONS COMMITTEE** – *Dr. David Olson*

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126 Motion 051/13-14: Moved by Dr. David Olson to receive the Joint Communications Committee  
127 report as presented.

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129 Progress has moved full steam ahead on the Lets Talk Back campaign. Three television  
130 commercial buys for the campaign were presented for joint funding.

- 131 • The BCCA recommended Option 1 - \$106,740 at a 64/36 (CCBC/BCCA) split as per the  
132 existing 2004 CCBC Board motion.
- 133 • An additional \$45,000 at the 64/36 (CCBC/BCCA) split was also recommended for  
134 WorkSafeBC ads to run during North American Occupational Health and Safety Week in  
135 May.

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137 Motion 051/13-14: Carried

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139 Motion 052/13-14: Moved by Dr. David Olson that the College participate in the joint  
140 BCCA/CCBC advertising campaign and contribute to a maximum of \$100,000.00.

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142 Motion 052/13-14: Carried

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144 **EXECUTIVE COMMITTEE** – *Mr. Bob Bucher*

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146 Motion 053/13-14: Moved by Mr. Bob Bucher to receive the Executive Committee report as  
147 presented.

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149 1. Injury and Sexual Impropriety Complaints: These cases will be handled internally for  
150 one uniform approach. Dr. Doug Wright will process and report to the Inquiry  
151 Committee. Complaints will be discussed with the patient so that they have better  
152 understanding of the process.

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154 2. CFCREAB: BC will not be participating at this time.

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156 3. HPRBC Funding Request

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158 Motion 053/13-14: Carried

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160 Motion 054/13-14: Moved by Ms. Karen Kesteloo that the College contribute \$1.00 per  
161 registrant as seed money for the HPRBC.

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163 Motion 054/13-14: Carried

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165 **REGISTRAR** – Ms. Diana MacKay

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167 Motion 055/13-14: Moved by Dr. David Olson to receive the Registrar's report as presented.

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169 1. Report on Summit Meeting in Toronto on February 10, 2014:
- 170 • patient centered care considerations for CCBC,
  - 171 • patient experience with chiropractic results
  - 172 • research issues in Canada
  - 173 • CPG – neck pain guideline release in 2014
- 174  
175 2. Website: Work is temporarily on hold. In the interim all registrant information will be  
176 available on the find a chiropractor BCCA site on a temporary basis.

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178 Motion 055/13-14: Carried

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180 **BUSINESS ARISING:**

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182 1. Resolution: Chiropractic Education in BC Initiative: Resolution to be amended and  
183 emailed to the Board.

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185 **NEW BUSINESS:**

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187 1. Setting Priorities for the BC Health System

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189 Action: Document to be forwarded to the Board by email.

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191 2. Per Diem and Expense Policy
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193 3. Quality Assurance Requires Additional Member
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195 4. CMCC Reception: Dr. Jean Moss Golf Tournament/Dinner
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197 5. Dr. Richard Hawthorne – 1<sup>st</sup> to use interior health PAC's system.

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199 **NEXT BOARD MEETINGS:**

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201 The next CCBC Board meetings will be held on:

- 202 • Wednesday, June 18, 2014 at 2:00 p.m. at the CCBC Board office in Richmond, BC;
- 203 • Wednesday, August 27, 2014 at 2:00 p.m. at the CCBC Board office in Richmond, BC;
- 204 • Wednesday, October 15, 2014 at 2:00 p.m. at the CCBC Board office in Richmond, BC;
- 205 • Saturday, November 8, 2014 at 12:00 p.m. Board meeting at the Burnaby Delta Hotel in  
206 Burnaby, BC with 2014 AGM to follow at 1:00 p.m.;
- 207 • Wednesday, December 2014 at 1:00 p.m. to coincide with the Branch MacMaster dinner  
208 in Vancouver (date and location to be advised at a later date).

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210 Motion 056/13-14: Moved by Mr. Bob Bucher to adjourn the meeting at 4:58 p.m.

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212 Motion 056/13-14: Carried

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