

MEETING MINUTES (AMENDED)

College of Chiropractors of British Columbia Board Members

December 04, 2013

Metropolitan Hotel, 645 Howe Street, Vancouver, British Columbia V6C 2Y9

Present:

Dr. David Olson	Chair
Dr. Shannon Patterson	Vice-Chair
Dr. Chris Anderson	Board Member
Dr. Heidi Benda	Board Member
Dr. Robert Cormack	Board Member
Dr. Enrique Domingo	Board Member
Dr. Richard Hawthorne	Board Member
Dr. Avtar Jassal	Board Member
Mr. Bob Bucher	Public Member
Mr. Derek Hall	Public Member
Mr. Doug Kellner	Public Member
Ms. Karen Kesteloo	Public Member
Ms. Diana MacKay	Registrar

MINUTES

Dr. David Olson, Chair of the College Board, called the meeting of the Board to order at 1:10 p.m.

The minutes of the October 26, 2013 AGM were reviewed for errors and omissions.

Action: Follow up with the Association regarding status and appropriateness of lobbying to include acupuncture within scope of practice.

The minutes of the October 26, 2013 Board meeting were reviewed for errors and omissions.

Motion 012/13/14: Moved by Ms. Karen Kesteloo, to adopt the minutes of the October 26, 2013 Board meeting.

Motion 012/13/14: Carried

BUSINESS ARISING FROM PREVIOUS MINUTES:

1. Management of Education Funds: Minutes from AGM's from 2008 onward will be provided to the Executive Committee for review for the development of a position paper on education fund management.

2. Ratification of policy- Research grants

Motion 013/13/14: Moved by Dr. Shannon Patterson that the policy providing guidelines for issuing research grants be ratified.

Motion 013/13/14: Carried

The meeting was suspended at 1:55 and the Board joined the Association Board for an update on the Pacific School of Chiropractic of BC from Dr. Don Nixdorf (overview), Dr. George Eisler

55 (3 year countdown and first 3 years of operations schedule and funding required) and Ms.
56 Ginny Hasselfield (Research Foundation).

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58 Meeting reconvened at 2:50 p.m.

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60 *Action:* Follow up discussion identified that additional information will be required for both
61 current and ongoing governance and expectations for the College.

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63 **NEW BUSINESS:**

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65 1. Communications Plan

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67 *Motion 014/13/14:* Moved by Dr. Rob Cormack to appoint Dr. David Olson, Dr. Shannon
68 Patterson, Mr. Bob Bucher and Ms. Diana MacKay as members to a Joint Communication
69 Committee with the Association.

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71 *Motion 014/13/14:* Carried

72
73 2. Chair: to be appointed from current Board members of the committee.

74
75 3. College Website: Limitations of the website were discussed and will be incorporated into
76 website changes expected to be implemented in 2014.

77
78 4. Board Members: Mr. Bob Bucher appointment confirmed for 1 year.

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80 **CORRESPONDENCE:**

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82 **FINANCIALS – Ms. Karen Kesteloo**

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84 *Motion 015/13-14:* Moved by Ms. Karen Kesteloo to receive the Financial report and Board
85 Expenses report as presented.

86
87 1. Confirmation of a Contract: to cover the education expense code was requested.

88
89 *Motion 015/13-14:* Carried

90
91 **INQUIRY COMMITTEE – Mr. Doug Kellner**

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93 *Motion 016/13-14:* Moved by Mr. Bob Bucher to receive the Inquiry Committee report as
94 presented.

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96 *Motion 016/13-14:* Carried

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98 **DISCIPLINE COMMITTEE – Mr. Derek Hall**

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100 *Motion 017/13-14:* Moved by Mr. Bob Bucher to receive the verbal Discipline Committee
101 report as presented.

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103 1. Hearing: Scheduled for October 28, 2013 was cancelled.

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105 *Motion 017/13-14:* Carried

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107 **REGISTRATION COMMITTEE** – *Dr. Richard Hawthorne*

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109 Motion 018/13-14: Moved by Mr. Bob Bucher to receive the Registration Committee report as
110 presented.

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112 Motion 018/13-14: Carried

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114 **QUALITY ASSURANCE COMMITTEE** – *Dr. Rob Cormack*

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116 Motion 019/13-14: Moved by Dr. Heidi Benda to receive the Quality Assurance Committee
117 report as presented.

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119 Motion 019/13-14: Carried

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121 Motion 020/13-14: Moved by Dr. Rob Cormack that under Structured CE the maximum
122 assigned to 6 hours of CE X-ray learning be removed.

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124 Motion 020/13-14: Carried

125

126 Action: QAC to request a non-voting member be added to the QAC from the Association Board.

127

128 **PATIENT RELATIONS COMMITTEE** – *Dr. Shannon Patterson*

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130 Motion 021/13-14: Moved by Dr. Shannon Patterson to receive the verbal Patient Relations
131 Committee report as presented.

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133 1. Published Research Article Policy: Tabled

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135 Motion 021/13-14: Carried

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137 **REGISTRAR** – *Ms. Diana MacKay*

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139 Motion 022/13-14: Moved by Dr. David Olson to receive the Registrar's report as presented.

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141 1. AGM Update

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143 2. Deputy Registrar: Dr. Doug Wright commenced work November 28, 2013.

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145 3. HRO Becomes Health Regulators of BC: Applying for society status.

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147 4. Website: Changes to be made in 2014 - specifications expanding.

148

149 5. CCA Logo: Change tabled for further discussion.

150

151 6. CCEB: Candidate 2010- 2013 Performance Report: To be circulated to Board.

152

153 7. CCEB CEO: To make presentation to Board Members at Feb 2014 meeting.

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155 8. Year-end Change: Tabled – no action 2014-2015.

156

157 9. Orientation Package Developed for QAC

158

159 10. Consent Order Finalized For Dr. Ting

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161 11. Bylaw Revisions: To be reviewed by Executive Committee.

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163 12. Strategic Planning Next steps – Executive Committee

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165 Motion 022/13-14: Carried

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167 **CHAIR** – *Dr. David Olson*

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169 Motion 023/13-14: Moved by Dr. David Olson to receive the Chair report as presented.

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171 Motion 023/13-14: Carried

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173 1. Committee Appointments

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175 Motion 024/13-14: Moved by Dr. Richard Hawthorne to appoint committee members as per
176 membership list circulated with the following changes - Dr. Avtar Jassal moves to the Inquiry
177 Committee, Dr. Blake Cameron is added to the Registration Committee and Dr. Chris Anderson
178 is added to the Discipline Committee.

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180 Motion 024/13-14: Carried

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182 2. Board of Directors: Succession Planning

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184 **NEXT BOARD MEETINGS:**

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186 The next CCBC Board meetings will be held on:

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- 188 • Wednesday, February 12, 2014 at 2:00 p.m. at the CCBC Board office in Richmond, BC;
 - 189 • Wednesday, April 16, 2014 at 2:00 p.m. at the CCBC Board office in Richmond, BC;
 - 190 • Wednesday, June 18, 2014 at 2:00 p.m. at the CCBC Board office in Richmond, BC;
 - 191 • Wednesday, August 27, 2014 at 2:00 p.m. at the CCBC Board office in Richmond, BC;
 - 192 • Wednesday, October 15, 2014 at 2:00 p.m. at the CCBC Board office in Richmond, BC;
 - 193 • Saturday, November 8, 2014 at 12:00 p.m. Board meeting at the Burnaby Delta Hotel in
194 Burnaby, BC with 2013 AGM to follow at 1:00 p.m.;
 - 195 • Wednesday, December 2014 at 1:00 p.m. to coincide with the Branch MacMaster dinner
196 in Vancouver (date and location to be advised at a later date).

197 Motion 025/13-14: Moved by Mr. Bob Bucher to adjourn the meeting at 4:56 p.m.

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199 Motion 025/13-14: Carried

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