

MEETING MINUTES (AMENDED)

College of Chiropractors of British Columbia Board Members

July 18, 2012

CCBC ADMINISTRATION OFFICE, #125 – 3571 SHELL ROAD, RICHMOND, BC

Present:

Dr. David Olson	Chair
Dr. Shannon Patterson	Vice-Chair
Dr. Heidi Benda	Board Member
Dr. Enrique Domingo	Board Member
Dr. Richard Hawthorne	Board Member
Dr. Avtar Jassal	Board Member
Dr. Robert Rowe	Board Member
Dr. Daniel Zybutz	Board Member
Mr. Bob Bucher	Public Member
Mr. Derek Hall	Public Member
Mr. Doug Kellner	Public Member
Ms. Karen Kesteloo	Public Member
Dr. Don Nixdorf	Executive Director
Ms. Valerie Osborne	Registrar
Ms. Michelle Da Roza	Communications Manager

MINUTES

Dr. David Olson, Chair of the College Board, called the meeting of the Board to order at 2:21 p.m.

The minutes of the May 30, 2012 Board meeting were reviewed for errors and omissions.

Motion 073/11-12: Moved by Mr. Bob Bucher to adopt the minutes of the May 30, 2012 Board meeting as amended.

Motion 073/11-12: Carried

BUSINESS ARISING FROM PREVIOUS MINUTES:

1. Registrar
2. AGM Start Time

Motion 074/11-12: Moved by Dr. Enrique Domingo, to ratify the June 18 email vote that effective July 1, 2012, in accordance with the authority established in section 21 of the Health Professions Act, the Board appoints Ms. Valerie Osborne as Registrar of the College of Chiropractors of British Columbia.

Motion 074/11-12: Carried

Motion 075/11-12: Moved by Mr. Derek Hall, to ratify the email vote of June 22 to move the start time of the Annual General Meeting for the College of Chiropractors of BC to 2:00 p.m. on Saturday, November 3, 2012.

Motion 075/11-12: Carried

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NEW BUSINESS:

CORRESPONDENCE:

1. CCPA: Advisory letter from Dr. Gregg Dunn regarding Boundaries, Sensitivities & Clinical Records Continuing Education.
2. Dr. Dave Erwin Letter regarding the references to the Canada Food Guide in the Professional Conduct Handbook.
3. Office of the Chief Judge Letter regarding orthotics payment case.

REGISTRAR – *Ms. Valerie Osborne*

Motion 076/11-12: Moved by Dr. Dave Olson, to receive the Registrar’s report as presented.

1. Complaints and Media Contact
2. Physical Register
3. CCBC Website Updates
4. TILMA Case
5. Registration Renewal Documents
6. Liability Insurance Requirement for Registration Pre-Condition

Motion 076/11-12: Carried

EXECUTIVE DIRECTOR – *Dr. Don Nixdorf*

Report included discussion of the following:

1. Empowered Health Statistics
2. Education in BC
3. Salvation Army Backpack Campaign

FINANCIALS – *Ms. Karen Kesteloo*

Motion 077/11-12: Moved by Dr. Shannon Patterson, to receive the Financial report as presented.

1. Review of current financials
2. 2012-2013 Budget development
3. CCEB Per Diem

Motion 077/11-12: Carried

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109 Motion 078/11-12: Moved by Dr. Avtar Jassal that Continuing Education invigilators for CCEB
110 be issued CE hours commensurate with participation up to a maximum of 12 credits per
111 Continuing Education cycle as of August 1.

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113 Motion 078/11-12: (2 opposed) Carried

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115 Motion 079/11-12: Moved by Ms. Karen Kesteloo to approve the budget as amended for the
116 ensuing year.

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118 Motion 079/11-12: Carried

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120 Motion 080/11-12: Moved by Dr. Dan Zybutz, to approve the College Board Expenses report
121 as presented.

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123 Motion 080/11-12: Carried

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125 **INQUIRY COMMITTEE** – *Mr. Doug Kellner*

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127 Motion 081/11-12: Moved by Dr. Richard Hawthorne to receive the Inquiry Committee report
128 as presented.

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130 Motion 081/11-12: Carried

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132 **DISCIPLINE COMMITTEE** – *Mr. Derek Hall*

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134 No Report

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136 **REGISTRATION COMMITTEE** – *Dr. Richard Hawthorne*

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138 Motion 082/11-12: Moved by Dr. Shannon Patterson, to receive the Registration Committee
139 report as presented.

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141 Motion 082/11-12: Carried

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143 Motion 083/11-12: Moved by Dr. Shannon Patterson that given that the jurisprudence exam is
144 a pre-condition to registration, applicants will complete the jurisprudence exam prior to their
145 application being forwarded to the Registration Committee.

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147 Motion 083/11-12: Carried

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149 **QUALITY ASSURANCE COMMITTEE** – *Dr. Robert Rowe*

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151 Motion 084/11-12: Moved by Mr. Doug Kellner, to receive the Quality Assurance Committee
152 report as presented.

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154 1. QA Scope of Practice Meeting – September 8

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156 2. Committee Roles vs. Registrar Role

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158 Motion 084/11-12: Carried

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PATIENT RELATIONS COMMITTEE – *Dr. Shannon Patterson*

Motion 085/11-12: Moved by Dr. Derek Hall, to receive the Patient Relations Committee report as presented.

1. Boundaries and Sensitivities and Clinical Records Continuing Education

Motion 085/11-12: Carried

NEW BUSINESS:

1. Housekeeping Items

Motion 086/11-12: Moved by Mr. Bob Bucher to amend the minutes of March 28, 2012, line 208 to reflect the correct per diem amounts to \$250 per half day and \$500 per full day as per board policy.

Motion 086/11-12: Carried

Motion 087/11-12: Moved by Mr. Bob Bucher to ratify the Ad-Hoc committee decision on Dr. Detillieux's complaint.

Motion 087/11-12: Carried

Motion 088/11-12: Moved by Dr. Heidi Benda to appoint Ms. Valerie Osborne signing authority for the College.

Motion 088/11-12: Carried

Motion 089/11-12: Moved by Mr. Bob Bucher that at the 2012 AGM, CCBC Board members are entitled to:

- Complementary registration;
- One night accommodation or two nights for Interior members;
- Parking and travel;
- One-half day per diem.

Motion 089/11-12: Carried

NEXT BOARD MEETINGS:

The next CCBC Board meeting will be held on:

- Wednesday, September 19, 2012 at 2:00 p.m. at the CCBC Board office in Richmond, BC;
- Saturday, November 3, 2012 AGM Board Meeting at 12:00 p.m. and the AGM Meeting at 2:00 p.m. located at the Empress Hotel in Victoria, BC.

Motion 090/11-12: Moved by Mr. Bob Bucher to adjourn the meeting at 4:53 p.m.

Motion 090/11-12: Carried