

MEETING MINUTES (DRAFT)

College of Chiropractors of British Columbia Board Members

May 30, 2012

CCBC ADMINISTRATION OFFICE, #125 – 3571 SHELL ROAD, RICHMOND, BC

Present:

Dr. David Olson	Chair
Dr. Shannon Patterson	Vice-Chair
Dr. Enrique Domingo	Board Member
Dr. Robert Rowe	Board Member
Dr. Daniel Zybutz	Board Member
Mr. Bob Bucher	Public Member
Mr. Derek Hall	Public Member
Mr. Doug Kellner	Public Member
Ms. Karen Kesteloo	Public Member
Dr. Don Nixdorf	Executive Director
Ms. Michelle Da Roza	Communications Manager
Ms. Susan Wawryk	Recording Secretary

Absent:

Dr. Blake Cameron	Registrar
Dr. Heidi Benda	Board Member
Dr. Richard Hawthorne	Board Member
Dr. Avtar Jassal	Board Member

Guest:

Dr. Jay Robinson	President, BCCA
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MINUTES

Dr. David Olson, Chair of the College Board, called the meeting of the Board to order at 2:08 p.m.

The minutes of the March 28, 2012 Board meeting were reviewed for errors and omissions.

Motion 057/11-12: Moved by Dr. Enrique Domingo, to adopt the minutes of the March 28, 2012 Board meeting as amended.

Motion 057/11-12: Carried

BUSINESS ARISING FROM PREVIOUS MINUTES:

NEW BUSINESS:

CORRESPONDENCE:

REGISTRAR – Dr. Blake Cameron

Motion 058/11-12: Moved by Dr. David Olson, to receive the Registrar's report as presented.

1. Bylaw Amendments Proposal
2. Quality Assurance Committee CE Hour Policy

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3. Public Members

4. Registrar Position

Motion 058/11-12: Carried

EXECUTIVE DIRECTOR – *Dr. Don Nixdorf*

Report included discussion of the following:

1. Education in BC

FINANCIALS – *Dr. Blake Cameron*

Motion 059/11-12: Moved by Ms. Karen Kesteloo, to receive the Financial report as presented.

1. Budget: Budget should be more closely aligned with the strategic objectives of the CCBC. A three year rolling budget format will be explored.

Motion 059/11-12: Carried

Motion 060/11-12: Moved by Dr. Shannon Patterson, to appoint a Budget Development Committee to include Dr. Don Nixdorf, Dr. David Olson and Ms. Karen Kesteloo.

Motion 060/11-12: Carried

Motion 061/11-12: Moved by Dr. Dan Zybutz, to approve the College Board Expenses report as presented.

Motion 061/11-12: Carried

INQUIRY COMMITTEE – *Mr. Doug Kellner*

Motion 062/11-12: Moved by Ms. Shannon Patterson, to receive the Inquiry Committee report as presented.

Motion 062/11-12: Carried

DISCIPLINE COMMITTEE – *Mr. Derek Hall*

No Report

REGISTRATION COMMITTEE – *Dr. Richard Hawthorne*

No Report

QUALITY ASSURANCE COMMITTEE – *Dr. Robert Rowe*

Motion 063/11-12: Moved by Dr. Bob Rowe, to receive the Quality Assurance Committee report as presented.

1. Techniques

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108 2. Quality Assurance Meeting
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110 3. CE Time Frame: More revisions to follow.
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112 Motion 063/11-12: Carried
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114 **PATIENT RELATIONS COMMITTEE** – *Dr. Shannon Patterson*
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116 Motion 064/11-12: Moved by Ms. Shannon Patterson, to receive the Patient Relations
117 Committee report as presented.
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- 119 1. Sexual Misconduct Seminar: To be affiliated with Dr. Greg Dunn of the CCPA. Online
120 seminar of three hours to include 2 hours of sexual misconduct information and 1 hour
121 record keeping. The membership will only be charged a nominal fee and be able to use
122 the information as a reference piece.
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124 Motion 064/11-12: Carried
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126 **NEW BUSINESS:**
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- 128 1. Groupon Discussion
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130 Motion 065/11-12: Moved by Dr. Bob Rowe to delete the Motion 051/11-12.
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132 Motion 065/11-12: Carried
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134 Motion 066/11-12: Moved by Dr. David Olson to proceed with the following motion:
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- 136 1. RESOLVED THAT, section 5.1 of the College's Professional Conduct Handbook
137 prohibits registrants of the College from using group coupon campaigns to market
138 and sell chiropractic services.
139 2. RESOLVED THAT, notice of the Board's ruling in respect of group coupon
140 campaigns be communicated to registrants of the College by delivering the attached
141 statement entitled "Groupon Coupon Campaigns for Chiropractic Services
142 Prohibited", to each registrant by email or surface mail, as appropriate, and posting
143 the statement on the College's website.
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145 Motion 066/11-12: Carried
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- 147 2. College Practice Information: To be reviewed and revised.
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- 149 3. AGM 2012
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151 Motion 067/11-12: Moved by Dr. David Olson that Board members will receive complimentary
152 registration and one night accommodation for AGM 2012.
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154 Motion 067/11-12: Carried
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- 156 4. Grant to the BCCA
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158 Motion 068/11-12: Moved by Ms. Karen Kesteloo to ratify the email vote, to provide a
159 repayable grant of \$7,500.00 plus mutually agreed to travel and associated costs to the

160 BC Chiropractic Association for the purposes of identifying educational needs that will
161 be repaid in a reasonable amount of time that will not exceed a period of three years.

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163 Motion 068/11-12: Carried

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165 5. HPA

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167 Motion 069/11-12: Moved by Dr. David Olson. RESOLVED THAT, in accordance with
168 the authority established in sections 19(1) and 49 of the *Health Professions Act* (the
169 “HPA”), and subject to filing with the Minister of Health (the “Minister”) as required by
170 section 19(3) of the *HPA*, and notice as required by section 19(6.2) of the *HPA*, the
171 board amend the bylaws of the College of Chiropractors of British Columbia as set out
172 in the attached Schedule.

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Schedule

174 The bylaws of the College of Chiropractors of British Columbia made under the authority
175 of the *Health Professions Act* are amended as follows:

176 **Section 57 is repealed and replaced by the following:**

177 57. (1) Every 2 years of either full or limited registration, or any combination of
178 both, a registrant must complete 24 hours of continuing education
179 including 6 hours of mandatory diagnostic imaging and any mandatory
180 courses required by the board.

181 (2) Despite subsection (1), starting July 1, 2013, every 2 years of either full
182 or limited registration, or any combination of both, a registrant must
183 complete 40 hours of continuing education, including any mandatory
184 courses required by the board.

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186 Motion 069/11-12: Carried

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188 Motion 070/11-12: Moved by Dr. David Olson, to commence an in camera meeting at 4:30 p.m.

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190 Motion 070/11-12: Carried

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192 Motion 071/11-12: Moved by Mr. Derek Hall, to come out of the camera meeting at 5:20 p.m.

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194 Motion 071/11-12: Carried

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NEXT BOARD MEETINGS:

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197 The next CCBC Board meeting will be held on:

- 198 • Wednesday, July 18, 2012 at 2:00 p.m. at the CCBC Board office in Richmond, BC;
- 199 • Wednesday, September 19, 2012 at 2:00 p.m. at the CCBC Board office in Richmond,
200 BC;
- 201 • Saturday, November 3, 2012 AGM Board Meeting at 12:00 p.m. and the AGM Meeting
202 at 2:00 p.m. located at the Empress Hotel in Victoria, BC.

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204 Motion 072/11-12: Moved by Mr. Bob Bucher, to adjourn the meeting at 5:30 p.m.

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206 Motion 072/11-12: Carried

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