

MEETING MINUTES (AMENDED)

**College of Chiropractors of British Columbia Board Members**

July 20, 2011

CCBC ADMINISTRATION OFFICE, RICHMOND, B.C.

**Present:**

Dr. Brad Dickson	Chair
Dr. David Olson	Vice-Chair
Dr. Heidi Benda	Board Member
Dr. Richard Hawthorne	Board Member
Dr. Avtar Jassal	Board Member
Dr. Shannon Patterson	Board Member
Dr. Robert Rowe	Board Member
Dr. Daniel Zybutz	Board Member
Mr. Derek Hall	Public Member
Mr. Doug Kellner	Public Member
Ms. Karen Kesteloo	Public Member
Dr. Don Nixdorf	Executive Director
Dr. Blake Cameron	Registrar
Ms. Michelle Da Roza	Communications Manager
Ms. Susan Wawryk	Recording Secretary

**Absent:**

Mr. Bob Bucher	Public Member
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**MINUTES**

Dr. Brad Dickson, Chair of the College Board, called the meeting of the Board to order at 2:15 p.m.

The minutes of the May 11, 2011 Board meeting were reviewed for errors and omissions.

Motion 071/10-11: Moved by Dr. Brad Dickson to adopt the minutes of the May 11, 2011 Board meeting as amended.

Motion 071/10-11: Carried

**BUSINESS ARISING FROM PREVIOUS MINUTES:**

1. Research Awards/Website

**NEW BUSINESS:**

**CORRESPONDENCE:**

**REGISTRAR** – Dr. Blake Cameron

Motion 072/10-11: Moved by Dr. Brad Dickson, to receive the verbal Registrar's report as presented.

1. Elections: Dr. Richard Hawthorne, Dr. Shannon Patterson and Dr. Enrique Domingo elected by acclamation.

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2. Bylaws
3. Mr. Lucas Cupps

Motion 072/10-11: Carried

**FINANCIALS** – *Dr. Blake Cameron*

Motion 073/10-11: Moved by Dr. Brad Dickson, to receive the Financial report as presented, which included the 2011/2012 budget.

1. Accounting Standards
2. Investment Policy

Motion 073/10-11: Carried

Motion 074/10-11: Moved by Dr. Heidi Benda, to approve the College Board Expenses report as presented.

Motion 074/10-11: Carried

**INQUIRY COMMITTEE** – *Dr. Blake Cameron*

Motion 075/10-11: Moved by Dr. Dave Olson, to receive the Inquiry Committee's report as presented.

1. Majority of Complaints are Advertising Infractions

Motion 075/10-11: Carried

**DISCIPLINE COMMITTEE** – *Dr. Blake Cameron*

No report

**REGISTRATION COMMITTEE** – *Dr. David Olson*

Motion 076/10-11: Moved by Dr. David Olson, to receive the verbal Registration Committee's report as presented.

1. New Applicants: There have been 9 applicants since the last Board meeting.

Motion 076/10-11: Carried

**QUALITY ASSURANCE COMMITTEE** – *Dr. Robert Rowe*

Motion 077/10-11: Moved by Dr. Robert Rowe, to receive the Quality Assurance Committee's report as presented.

1. Animal Adjusting
2. Continuing Education

- 107  
108 3. Professional Conduct Handbook: Section 4.4 and 4.5 amendments.  
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110 Motion 077/10-11: Carried  
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112 Motion 07810-11: Moved by Dr. Robert Rowe to delete section 9.14 of the PCH with  
113 reference to treatment of animals.  
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115 Motion 078/10-11: Carried  
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117 Motion 079/10-11: Moved by Dr. Avtar Jassal, as recommended by the Quality Assurance  
118 Committee, to amend Section 4.4 and 4.5 of the PCH as per below and also include and  
119 examinations after consultation:  
120

121 4.4 A chiropractor must not advertise discounted x-ray or treatment fees or offer gratuitous  
122 x-rays, treatment or products to the public as a marketing or advertising technique (see  
123 Bylaws, section 85 – Marketing). The application of diagnostic procedures and the  
124 treatment of patients should always be based on clinical need.  
125

126 4.5 A chiropractor may advertise and provide complimentary or reduced-fee consultations  
127 and examinations. However complimentary or reduced-fee consultations and  
128 examinations must not include the taking of x-rays or any form of treatment, and  
129 following a complimentary or reduced-fee consultation and examination a chiropractor  
130 must inform the patient of all associated fees and obtain the patient's consent to proceed  
131 before taking x-rays or applying treatment.  
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133 Motion 079/10-11: Carried  
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### 135 **PATIENT RELATIONS COMMITTEE** – *Dr. Shannon Patterson*

136 No report  
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139 Conference call with Mr. Maury Keith at 3:30 p.m. regarding:  
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141 Education in BC/BMSM/SFU: Chiropractic College, sport facility, student union, swimming  
142 pool, day care, at a better location at SFU.  
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### 144 **EXECUTIVE DIRECTOR** – *Dr. Don Nixdorf*

145 Report included discussion of the following:  
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148 1. FOIPPA Request from the CPSBC  
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150 2. Competition Bureau  
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152 3. CCPA/Revised Bylaws  
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154 4. UTUBE: Dr. Mark Irwin and Dr. Gregory Kawchuk  
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### 156 **NEW BUSINESS:**

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158 1. Proposed Amendment of CCBC Bylaws  
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160 Motion 080/10-11: Moved by Dr. Brad Dickson to amend Form 8, Form 9 and Schedule C as  
161 circulated.

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163 Motion 080/10-11: Carried  
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165 **NEXT BOARD MEETINGS:**

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167 The next CCBC Board meetings will be held on:

- 168 • Saturday, September 24, 2011 Board Meeting at 5:30 p.m. and the AGM Meeting at  
169 6:00 p.m. located at the Sheraton Wall Centre in Vancouver, BC;
- 170 • Wednesday, October 12, 2011 at 2:00 p.m. at the CCBC Board office in Richmond, BC;
- 171 • Possibly 1<sup>st</sup> Wednesday in December, 2011 at 1:00 p.m. to coincide with the Branch  
172 MacMaster dinner/date and location to be announced at a later date.

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174 Motion 081/10-11: Moved by Dr. David Olson, to adjourn the meeting at 4:20 p.m.

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176 Motion 081/10-11: Carried