

MEETING MINUTES (AMENDED)

College of Chiropractors of British Columbia Board Members

May 11, 2011

CCBC ADMINISTRATION OFFICE, RICHMOND, B.C.

Present:

Dr. Brad Dickson	Chair
Dr. David Olson	Vice-Chair
Dr. Heidi Benda	Board Member
Dr. Richard Hawthorne	Board Member
Dr. Avtar Jassal	Board Member
Dr. Shannon Patterson	Board Member
Dr. Robert Rowe	Board Member
Dr. Daniel Zybutz	Board Member
Mr. Bob Bucher	Public Member
Mr. Derek Hall	Public Member
Mr. Doug Kellner	Public Member
Ms. Karen Kesteloo	Public Member
Dr. Don Nixdorf	Executive Director
Dr. Blake Cameron	Registrar
Ms. Michelle Da Roza	Communications Manager
Ms. Susan Wawryk	Recording Secretary

MINUTES

Dr. Brad Dickson, Chair of the College Board, called the meeting of the Board to order at 2:20 p.m.

The minutes of the February 16, 2011 Board meeting were reviewed for errors and omissions.

Motion 057/10-11: Moved by Dr. Brad Dickson to adopt the minutes of the February 16, 2011 Board meeting as amended.

Motion 057/10-11: Carried

BUSINESS ARISING FROM PREVIOUS MINUTES:

1. Website
2. Revised Financial Report
3. Case Studies Outline

NEW BUSINESS:

CORRESPONDENCE:

REGISTRAR – *Dr. Blake Cameron*

Motion 058/10-11: Moved by Dr. Brad Dickson, to receive the verbal Registrar's report as presented.

54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108

1. Mr. Lucas Cupps
2. HPRB Appeal
3. Quality Assurance Committee Meeting
4. Bylaws
5. Elections
6. Discipline Rulings
7. Mileage Allowance

Motion 058/10-11: Carried

Motion 059/10-11: Moved by Mr. Bob Bucher, during a conference call conducted April 18, 2011, to approve the following resolutions:

1. RESOLVED THAT, in accordance with the authority established in sections 19(1) and 49 of the *Health Professions Act* (the “HPA”), and subject to filing with the Minister of Health (the “Minister”) as required by section 19(3) of the *HPA*, and notice as required by section 19(6.2) of the *HPA*, the board amend the bylaws of the College of Chiropractors of British Columbia as set out in the attached Schedule.

2. RESOLVED THAT, in accordance with the authority established in sections 19(1) and 49 of the *Health Professions Act* (the “HPA”), and subject to filing with the Minister of Health (the “Minister”) as required by section 19(3) of the *HPA*, the board amend the bylaws of the College of Chiropractors of British Columbia as set out in the attached Schedule.

(The Schedules to resolutions 1 and 2 are attached to these Minutes as, respectively, Appendix “A” and Appendix “B”).

Motion 059/10-11: Carried

Motion 060/10-11: Moved by Dr. Avtar Jassal, to award Dr. Clark Konczak \$1,000.00 for his research article in the Journal of the Canadian Chiropractic Association.

Motion 060/10-11: Carried

Motion 061/10-11: Moved by Mr. Bob Bucher, to increase the distance allowance for Board members to \$0.52 per kilometer.

Motion 061/10-11: Carried

Motion 062/10-11: Moved by Dr. Brad Dickson, to initiate a policy of removing members’ discipline findings when the ruling by the Board has been rescinded.

Motion 062/10-11: Carried

FINANCIALS – Dr. Blake Cameron

Motion 063/10-11: Moved by Dr. Brad Dickson, to receive the Financial report as presented.

109 1. New Financial Reporting Procedure

110
111 2. 2011/2012 Budget

112
113 Motion 063/10-11: Carried

114
115 Motion 06410-11: Moved by Dr. Brad Dickson, to approve the College Board Expenses report
116 as presented.

117
118 Motion 064/10-11: Carried

119
120 **INQUIRY COMMITTEE** – *Dr. Blake Cameron*

121
122 Motion 065/10-11: Moved by Mr. Doug Kellner, to receive the Inquiry Committee’s report as
123 presented.

124
125 1. Continuous Advertising Complaints: The advertising guidelines require more clarity
126 concerning Section 4.5 of the Professional Conduct Handbook (“PCH”).

127
128 Motion 065/10-11: Carried

129
130 **DISCIPLINE COMMITTEE** – *Dr. Blake Cameron*

131
132 No report

133
134 **REGISTRATION COMMITTEE** – *Dr. David Olson*

135
136 Motion 066/10-11: Moved by Dr. David Olson, to receive the verbal Registration Committee’s
137 report as presented.

138
139 1. New Applicants: There have been 9 applicants since the last Board meeting including 5
140 new grads, 1 student and 5 reinstatements.

141
142 Motion 066/10-11: Carried

143
144 **QUALITY ASSURANCE COMMITTEE** – *Dr. Robert Rowe*

145
146 Motion 067/10-11: Moved by Dr. Robert Rowe, to receive the Quality Assurance Committee’s
147 report as presented.

148
149 1. Professional Conduct Handbook: Section 4.5 amendments.

150
151 Motion 067/10-11: Carried

152
153 Motion 068/10-11: Moved by Dr. Richard Hawthorne, to table the motion regarding
154 amendments to Section 4.5 of the PCH.

155
156 Motion 068/10-11: Carried

157
158 **PATIENT RELATIONS** – *Dr. Shannon Patterson*

159
160 No report

161

162 **NEW BUSINESS:**

163
164
165
166
167
168
169
170
171
172

1. Hiring Process
2. Office Restructure
3. Education in BC
4. Dr. Blouin, Research Chair/Tenure at UBC
5. CCRF

173 Motion 069/10-11: Moved by Dr. David Olson, to approve the agreement with CCRF in
174 support of research and knowledge transfer.

175
176 Motion 069/0-11: Carried

177

178 **NEXT BOARD MEETINGS:**

179

180 The next CCBC Board meetings will be held on:

- 181 • Wednesday, July 20, 2011 at 2:00 p.m. at the CCBC Board office in Richmond, BC;
- 182 • Saturday, September 24, 2011 Board Meeting at 5:00 p.m. and the AGM Meeting at
183 6:00 p.m. at the Sheraton Wall Centre in Vancouver, BC;
- 184 • Wednesday, October 12, 2011 at 2:00 p.m. at the CCBC Board office in Richmond, BC;
- 185 • Possibly 1st Wednesday in December, 2011 at 1:00 p.m. to coincide with the Branch
186 MacMaster dinner/date and location to be announced at a later date.

187

188 Motion 070/10-11: Moved by Dr. David Olson, to adjourn the meeting at 5:20 p.m.

189

190 Motion 070/0-11: Carried