

1 MEETING MINUTES (DRAFT)
2 **College of Chiropractors of British Columbia**
3 **80th Annual General Meeting**
4 *October 26, 2013*

5
6 PENTICTON LAKESIDE RESORT HOTEL
7 PENTICTON, BC
8

9 (FOR PRESENTATION AT THE 81ST AGM SATURDAY, NOVEMBER 6, 2014)
10

11
12 Dr. David Olson, Chair, called the 80th Annual General Meeting of the College of Chiropractors
13 of British Columbia ("CCBC") to order at 1:25 p.m. Dr. David Olson welcomed the members.
14 He advised the membership that additional financial reports, annual reports, 2012 AGM
15 minutes, Strategic Plan information and sign in book were located at the conference room
16 entrance.
17

18 Dr. David Olson introduced the members of the CCBC Board and appointed Mr. Don Lebens as
19 parliamentarian.
20

21 A moment of silence was observed for Dr. Don Burkett and Dr. Paul Viken who passed away
22 since the last AGM.
23

24 Motion 001/13/14: Moved by Dr. David Olson, to adopt the minutes of the 2012 AGM minutes
25 as circulated.
26

27 Motion 001/13/14: Carried
28

29 Ms. Diana MacKay, Registrar gave a presentation on the new College Strategic Plan report:
30

- 31 1. Corporate Overview;
- 32 2. Why strategic Planning;
- 33 3. Strategic Planning Discussion – Opportunities;
- 34 4. Strategic Planning Discussion – Weaknesses;
- 35 5. Strategic Plan - Mission;
- 36 6. Strategic Plan – Vision;
- 37 7. Goal 1 – College Administration Streamlined and Effectiveness Increased;
- 38 8. Goal 2 – Board Governance to Reflect Best Practices;
- 39 9. Goal 3 – Strengthen Collaborative Relationships;
- 40 10. Key performance indicators – Success Factors;
- 41 11. Progress to date.
42

43 She invited questions from the membership.
44

- 45 • Question from Dr. Jay Robinson as to what the College mandate is.
46

47 Dr. David Olson advised that the plan includes improving communication between the College
48 and the Association.
49

50 Ms. Diana Mac Kay advised that there will be two part time positions, one for Registrar and one
51 for Deputy Registrar. The start date is expected to be within several weeks.
52

53 *The Chair was passed to Dr. Shannon Patterson, Vice-Chair for receipt of the President's*
54 *report.*
55

56 **CHAIR'S REPORT** – *Dr. David Olson*

57

58 Motion 002/13/14: Moved by Dr. Shannon Patterson, to receive the Chair's report as presented.

59

60 Dr. David Olson invited questions from the membership.

61

62 Motion 002/13/14: Carried

63

64 *The Chair was passed back to Dr. David Olson*

65

66 **REGISTRAR'S REPORT** – *Diana MacKay*

67

68 Motion 003/13/14: Moved by Dr. David Olson, to receive the Registrar's report as presented.

69 Ms. Diana MacKay invited questions from the membership.

70

71 Motion 003/13/14: Carried

72

73 **FINANCIAL REPORT** – *Ms. Karen Kesteloo*

74

75 Motion 004/13/14: Moved by Ms. Karen Kesteloo by teleconference to adopt the draft Financial report as presented.

76

77 Ms. Karen Kesteloo advised that the financial format had been change with new accounting protocols.

78

79 She invited questions from the membership and advised:

80

- 81
- 82 • The current year surplus is due to 5 primary areas
 - 83 1. Fines income which is unpredictable
 - 84 2. Committee expenses primarily from savings in external activities of the
 - 85 Inquiry Committee
 - 86 3. Reduced legal expenses partly due to reduced legislation related expenses
 - 87 4. Public Relations expenses due to no TV media purchase in the last half of
 - 88 the year
 - 89 5. Increase in Board expenses relating to the Strategic Planning session
 - 90 • Accounts receivable represents day to day items such as fines which are uncollected
 - 91 • A new communications plan is being developed
 - 92

93

94 Motion 004/13/14: Carried

95

96 **INQUIRY COMMITTEE REPORT** – *Dr. Robert Turner*

97

98 Motion 005/13/14: Moved by Dr. Robert Turner to receive the Inquiry Committee report as presented.

99

100 Dr. Robert Turner advised that:

101

- 102 • There were nine injury complaints this year;
- 103 • Consent and communication is extremely important and the lack of it can cause sexual complaints;
- 104 • Advertising complaints were down;
- 105 • Removing membership discipline action from the website requires a request from the chiropractor.
- 106
- 107
- 108

109 • Question from Dr. Jay Robinson as to the complaint process.

110

111 Mr. Don Lebens advised:

112

113 1. The Inquiry Committee is an investigator body that intakes the complaint, investigates it
114 and resolves it.

115 2. If the complaint cannot be resolved it is referred to a hearing by the Discipline
116 Committee. They make a judgment which gives an opportunity of agreement with the
117 College and complainant.

118 3. All complaint decisions are subject to review by the HPRB.

119

120 Motion 005/13/14: Carried

121

122 **DISCIPLINE COMMITTEE REPORT** – *Mr. Derek Hall*

123

124 Motion 006/13/14: Moved by Derek Hall to receive the Discipline Committee report as
125 presented.

126

127 Mr. Derek Hall commented that there had been no hearing in the last five years.

128

129 He invited questions from the membership.

130

131 Motion 006/13/14: Carried

132

133 **REGISTRATION COMMITTEE REPORT** – *Dr. Richard Hawthorne*

134

135 Motion 007/13/14: Moved by Dr. Richard Hawthorne, to receive the Registration Committee
136 report as presented.

137

138 Dr. Richard Hawthorne advised that all applicants must meet the full registration requirements
139 including successful completion of a national exam in a registered jurisdiction.

140

141 He invited questions from the membership.

142

143 Motion 007/13/14: Carried

144

145 **QUALITY ASSURANCE COMMITTEE REPORT** - *Dr. Rob Cormack*

146

147 Motion 008/13/14: Moved by Dr. Rob Cormack, to receive the Quality Assurance Committee
148 report as presented.

149

150 Dr. Rob Cormack expressed the Board's appreciation of Dr. Robert Rowe as Chair of the
151 Quality Assurance Committee. He advised that he was now chair of the committee.

152

153 He invited questions from the membership.

154

155 Motion 008/12/13: Carried

156

157 **PATIENT RELATIONS COMMITTEE** - *Dr. Shannon Patterson*

158

159 Motion 09/13/14: Moved by Dr. Shannon Patterson, to receive the Patient Relations Committee
160 report as presented.

161

162 Dr. Shannon Patterson thanked the membership for successful completion of the Boundaries
163 and Sensitivities Exam. She advised that the committee was in the process of finding more
164 ways to engage the membership.

165
166 Dr. Shannon Patterson invited questions from the membership.

167
168 Motion 009/13/14: Carried

169
170 **NEW BUSINESS**

171
172 Motion 010/13/14: Moved by Dr. Shannon MacNeill that the College Board broaden the scope
173 of practice of chiropractors in BC to include acupuncture.

- 174
175
 - Dr. Shannon MacNeill spoke for the motion.

176
177 Discussion followed with comments for and against.

- 178
179
 - Dr. Jay Robinson advised that the motion had to be made through the BCCA who would
180 then contact the government.

181
182 Motion 010/13/14: Carried

- 183
184
 - Question from Dr. Dale Forsythe as to the new sixteen year retention of patient records.

185
186 Ms. Diana MacKay advised that the Limitation Act changed, the change was incorporated into
187 the Bylaws and the College had to comply.

188
189 Mr. Don Lebens spoke to the importance of the sixteen year retention of records.

- 190
191
 - Comment from Dr. Stephen Maskall as to the AGM meetings being worthy of CE hours
192 so consideration should be given to the AGM November 8, 2014.

193
194 Dr. David Olson acknowledged the new Island CCBC Board member, Dr. Chris Anderson.

195
196 Dr. David Olson advised that he was elected as Chair and Dr. Shannon Patterson as Vice-
197 Chair.

198
199 Dr. David Olson thanked Dr. Bob Rowe for his participation on the CCBC Board. He also
200 thanked the administrative staff and committee members.

201
202 Motion 011/13/14: Moved by Dr. Al Maier to adjourn the 80th Annual General Meeting.

203
204 Motion 011/13/14: Carried

205
206 Meeting adjourned at 3:00 p.m. Saturday, October 26, 2013.