

MEETING MINUTES (AMENDED)

College of Chiropractors of British Columbia Board Members
December 2, 2015

METROPOLITAN HOTEL, 645 HOWE STREET, VANCOUVER, BC V6C 2Y9

Present:

Dr. David Olson	Chair
Dr. Avtar Jassal	Vice-Chair
Dr. Chris Anderson	Board Member
Dr. Parm Rai	Board Member
Dr. Gil Desaulniers	Board Member
Dr. Enrique Domingo	Board Member
Dr. Lidia Mickelson	Board Member
Dr. Don Nixdorf	Board Member
Mr. Derek Hall	Public Member
Ms. Karen Kesteloo	Public Member
Mr. Doug Kellner	Public Member
Ms. Diana MacKay	Consultant
Dr. Doug Wright	Deputy Registrar
Mrs. Michelle Da Roza	Registrar

Guest:

Dr. Robert Champagne
Fernie Chiropractor

1. CALL TO ORDER

Dr. David Olson, Chair of the College Board, called the meeting of the Board to order at 11:34 a.m.

2. MINUTES

The minutes of the October 7, 2015 and November 7, 2015 Board meetings were reviewed for errors and omissions.

Motion 011/15-16: Moved by Ms. Kesteloo, to adopt the Board minutes of the October 7, 2015 and November 7, 2015 Board meetings.

Motion 011/15-16: Carried

3. MATTERS ARISING:

3.1 PAIC Update

Ms. Diana MacKay advised that the remaining funds committed to PAIC were released on December 1, 2015 for a total of \$236K which will carry PAIC through until the end of January, 2016. PAIC may go into a hiatus after January, 2016. The total funds transferred to PAIC by the CCBC is just under \$500K from earnings only, not from the principal amount allocated for education in BC.

A formal letter was sent to Dr. George Eisler confirming the July agreement in late November, 2015.

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55 Dr. Don Nixdorf advised that:

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- 58 • Presentation with Dr. George Eisler at the 2015 Convention was well received.
 - 59 • Potential fundraising leads that will be worked on in the coming months.
 - 60 • University of Western States is meeting in January with potential outcomes to formalize business arrangements with PAIC.
 - 61 • University satellite clinic has made good progress. There is a demand for health services in this area.
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64 **Action:** Reach out to Dr. George Eisler and create a placeholder on the February Board Meeting Agenda for a potential PAIC presentation.

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67 3.2 IT Implementation – CE

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69 Mrs. Michelle Da Roza reported that the current focus of our IT implementation was on the Continuing Education (CE) tool which will be migrated from the existing BCCA Member Extranet to the new CCBC Registrant portal. The new tool will be launched to registrants in January 2016 and offers enhanced functionality and ease of use for both registrants and staff. Attention will shift to improvements for Registration Renewal 2016-17 following the CE launch. Careful attention will be given to obtaining consent and the sharing of information between the CCBC and BCCA.

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77 3.3 Registrar recruiting update

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79 Mrs. Michelle Da Roza was hired as Registrar effective December 1, 2015. Ms. Diana MacKay will provide transition support in the office until December 11, 2015.

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82 3.4 ICBC information regarding discharge of patients

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84 A legal opinion (from legal counsel to the BCCA) regarding the ICBC document for the Flat Fee Program with respect to patient discharge was provided to the Quality Assurance Committee (QAC). The opinion was received and evaluated by QAC.

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88 Motion 012/15-16: Moved by Dr. Don Nixdorf, to direct the BCCA and ICBC to request an alternative word for “discharge” in association with patient care in the ICBC Flat Fee Program.

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91 Motion 012/15-16: Carried

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93 3.5 Board member election – swearing in

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95 Oath of office given for Dr. Parm Rai.

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97 4. NEW BUSINESS

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99 4.1 Committee Membership changes

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101 The following Committee Membership changes were presented to the board:

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103 Quality Assurance Committee
104 Dr. Enrique Domingo – Chair
105 Dr. Chris Anderson – Member

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107 Patient Relations Committee

108 Dr. Lidia Mickelson - Chair
109 Dr. Lindsay Rite – Appointed Member

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111 Student Bursary & Research Awards
112 Dr. Don Nixdorf - Chair
113 Dr. Gil Desaulniers - Member

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115 Finance & Investment Committee
116 Dr. Parm Rai - Member

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118 There were no proposed changes for the Registration, Inquiry, Discipline or Executive
119 Committees.

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121 Motion 013/15-16: Moved by Dr. Avtar Jassal to approve the Committee Membership changes
122 as presented.

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124 Motion 013/15-16: Carried

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126 4.2 Revision to PCH 12.4 Appendix E & Schedule 1

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128 Motion 014/15-16: Moved by Dr. Don Nixdorf to approve the revisions to PCH 12.4 Appendix E
129 and Schedule 1.

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131 Motion 014/15-16: Carried

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133 4.3 Sexual Boundaries Education Program

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135 Motion 015/15-16: Moved by Dr. Enrique Domingo to approve the mandatory Sexual
136 Boundaries Education Program as proposed by the Patient Relations Committee.

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138 Motion 015/15-16: Carried

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140 4.4 Group Benefit Package

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142 The CCBC and BCCA contacted a benefits broker to provide quotes for employee group
143 benefits. There were two companies identified that provided the most competitive benefits and
144 rates. There is sufficient funds in the budget to allocate for the 2015-15 fiscal year as a result of
145 Diana's part time working hours over the past several months. Going forward into subsequent
146 years, employee benefits will need to be factored into the budget.

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148 The Board requested a quote for increasing paramedical coverage from \$500 per practitioner to
149 \$1000 per practitioner. This information will be shared with the board at a future date.

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151 4.5 Cultural Competency Training

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153 Diana shared information about Cultural Competency Training. The BC Health Regulators are
154 working to facilitate free training for all regulated health care professionals.

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156 The UBC Centre for Excellence in Indigenous Health (CEIH) has requested a response as to
157 which regulators will be asking the following question of registrants on their next Registration
158 Renewal Application:

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160 *Have you completed the Indigenous Cultural Competency (San'yas) training program provided*
161 *by the Provincial Health Services Authority?*

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It was recommended that we wait to include the question in Registration Renewal until after we have the full information and cost of the course available to communicate to registrants so as to minimize confusion.

4.6 Immunization / Vaccination

Dr. Gil Desaulniers was asked to speak about the immunization / vaccination concerns. He has received and forwarded correspondence from approximately 40 patients/public individuals, 20 chiropractors and several signature petitions with up to 100 signatures.

Dr. Robert Champagne, a registrant from Fernie BC, provided a presentation to the Board outlining his concerns over the policy and views of vaccination/immunization.

Motion 016/15-16: Moved by Dr. Gil Desaulniers to delete the vaccination and immunization policy.

Amended Motion 016/15-16: Moved by Dr. Don Nixdorf to refer the vaccination and immunization policy to the Quality Assurance Committee for review.

Motion 016/15-16: Carried as amended (5 in favour, 4 opposed, 2 abstained)

4.7 Canadian Chiropractic Guideline Initiative 3 year progress report

Diana suggested that we need to clarify with the BCCA how CPGs and this report are disseminated to registrants.

5. FINANCE & INVESTMENT COMMITTEE – Ms. Karen Kesteloo

No report

6. INQUIRY COMMITTEE – Mr. Doug Kellner

Mr. Doug Kellner reported that the Inquiry Committee has received a total of 5 alleged injury complaints for the year which is high. With respect to all complaints, there are no noticeable trends that would require review of the Quality Assurance Committee at this time.

Motion 017/15-16: Moved by Dr. Enrique Domingo to receive the Inquiry Committee report as circulated.

Motion 017/15-16: Carried

7. DISCIPLINE COMMITTEE – Mr. Derek Hall

No report

8. REGISTRATION COMMITTEE – Dr. Blake Cameron

No report

9. QUALITY ASSURANCE COMMITTEE: – Dr. Rob Cormack

No report

216 **10. PATIENT RELATIONS COMMITTEE – Dr. Heidi Benda**

217
218 No report

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220 **11. EXECUTIVE COMMITTEE – Dr. Dave Olson**

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222 No report

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224 **11. REGISTRAR - Ms. Diana MacKay & Mrs. Michelle Da Roza**

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- 226 • Diana reported on the Regulator’s event with Mr. Harry Cayton from the UK and
 - 227 requested that Michelle share the presentation and decision tree with the board
 - 228 at a future meeting.
 - 229 • A formal lease agreement between the BCCA and CCBC will be drafted in early
 - 230 2016.
 - 231 • The board agreed to Michelle’s continued involvement with the Canadian
 - 232 Chiropractic Association Crisis Communications working group which supports
 - 233 the CCBC’s contingency planning which requires development.
 - 234 • BCCA and CCBC will need to evaluate staffing needs with respect to the joint
 - 235 communications position. CCBC will need to evaluate the need for an
 - 236 investigator and support person for the Inquiry Committee.
 - 237 • The CCA is pursuing the collection of their own dues which will impact the
 - 238 registration renewal/fee collection process. More work and discussions are
 - 239 required.

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241 Motion 018/15-16: Moved by Dr. Lidia Mickelson to receive the Registrar’s report.

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243 Motion 018/15-16: Carried

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245 **12. NEXT BOARD MEETINGS:**

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247 The next CCBC Board meetings will be held on:

- 249 • Wednesday, February 17, 2016 at 2:00 p.m. at the CCBC Board office in Richmond, BC.

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251 **13. Adjournment**

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253 Motion 019/15-16: Moved by Dr. Enrique Domingo to adjourn the meeting at 4:49 p.m.

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255 Motion 019/15-16: Carried

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