

MEETING MINUTES (AMENDED)

College of Chiropractors of British Columbia Board Members

April 15, 2015

CCBC ADMINISTRATION OFFICE, #125 – 3571 SHELL ROAD, RICHMOND, BC

Present:

Dr. David Olson	Chair
Dr. Avtar Jassal	Vice-Chair
Dr. Chris Anderson	Board Member
Dr. Heidi Benda	Board Member
Dr. Robert Cormack	Board Member
Dr. Enrique Domingo	Board Member
Dr. Lidia Mickelson	Board Member
Dr. Don Nixdorf	Board Member
Mr. Derek Hall	Public Member
Mr. Doug Kellner	Public Member
Ms. Karen Kesteloo	Public Member
Ms. Diana MacKay	Registrar
Dr. Doug Wright	Deputy Registrar
Mrs. Susan Wawryk	Recording Secretary

Guests:

Dr. Jay Robinson	BCCA President
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Regrets:

Mr. Bob Bucher	Public Member
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1. CALL TO ORDER

Dr. David Olson, Chair of the College Board, called the meeting of the Board to order at 2:00 p.m.

2. MINUTES

The minutes of the February 14, 2015 Board meeting were reviewed for errors and omissions.

Motion 042/14-15: Moved by Dr. Avtar Jassal, to adopt the Board minutes of the February 14, 2015 Board meeting.

Motion 042/14-15: Carried

3. MATTERS ARISING:

3.1 IT Solution Update

- Commenced February 16, 2015 and progressing forward on all fronts.
- Acceptable Use of CCBC Information and Technology Policy.

Motion 043/14-15: Moved by Ms. Karen Kesteloo to approve the "Acceptable Use of CCBC Information and Technology Policy" with changes as discussed.

Motion 043/14-15: Carried

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55 **3.2 PAIC Update**
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57 Education in BC Funding Request:
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59 Motion 044/14-15: Moved by Dr. Avtar Jassal, to ratify the email vote to approve the following:
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- 61 1. The CCBC transfer the amount of \$70,000 from the Education in B.C. Fund to PAIC to
62 assist with operating expenses for April & May, 2015. Transfer of funds will occur by
63 March 31, 2015 (or as soon as possible after that date).
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- 65 2. The Executive Committee is hereby directed to communicate the following requests to
66 PAIC as part of its further planning and communications with the CCBC:
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- 68 a. PAIC will provide framework/structure documents on the Satellite school
69 option with UWS to be delivered to the CCBC BOD on or before the Board
70 meeting on June 17, 2015.
 - 71 b. PAIC will provide Fund raising plans including objectives, targets, and time
72 lines prior to the CCBC BOD on or before the meeting on June 17, 2015.
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74 Motion 044/14-15: Carried
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76 PAIC-UWS Framework Agreement

- 77 - Offer the full 4th year chiropractic student the Doctor of Chiropractic Preceptorship
78 program.
79

80 **3.3 M.O.H. – Chiropractic Role - Tabled**
81

82 **3.4 Strategic Plan**
83

84 Motion 045/14-15: Moved by Dr. Enrique Domingo to approve the Strategic Plan 2015-2017
85 with the change on page 9 of RNABC to CRNBC.
86

87 Motion 045/14-15: Carried
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89 **4. NEW BUSINESS**
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91 **4.1 Vaccination/Immunization**
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93 Motion 046/14-15: Moved by Ms. Karen Kesteloo to accept the CCBC Position Statement on
94 Vaccination with changes to be made by legal counsel to the highlighted sentence as:
95

96 The CCBC is a strong proponent of preventive health care and the protection of individuals from
97 the serious consequences of infectious disease. The CCBC recognizes that immunization
98 through the technique of vaccination is well-established and widely mandated in public health
99 policy to protect individuals against infectious disease. In support of public health, chiropractors
100 may display or hand out public health authority publications on vaccination, however
101 chiropractors should not provide professional or personal advice on vaccination.
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103 The prevention and treatment of infectious disease is not within the scope of chiropractic
104 practice. Accordingly, British Columbia chiropractors must not provide any professional advice
105 or counselling to patients in relation to vaccination issues. Patients with vaccination questions
106 should be advised to contact their medical doctor or local public health officials.
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108 As well, while functioning a professional capacity, BC chiropractors should avoid expressing any
109 personal opinion to patients or to the public about vaccination because any such statements
110 may be misunderstood or misconstrued by the patient.

111
112 The CCBC recognizes and supports each individual's right to freedom of choice in health care
113 and full disclosure of information related to such a choice. Each individual should responsibly
114 evaluate and consider all public health information and medical advice including benefits and
115 risks related to any proposed health intervention including immunization through vaccination.

116
117 As primary care practitioners, chiropractors play an important role in identifying disease, illness
118 or injury conditions and directing their patients to the proper health care when the treatment
119 required is not within the scope of chiropractic. When a pandemic threatens, BC's chiropractors
120 are fully prepared to support the public health authority response to the pandemic.

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122 Motion 046/14-15: Tabled by Dr. Enrique Domingo with direction to send to legal counsel for
123 wordsmithing of last sentence in paragraph one.

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125 **4.2 Canadian Chiropractic Guidelines Initiative (CCGI)**

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127 Motion 047/14-15: Moved by Dr. Dr. Rob Cormack to forward payment of the outstanding fee of
128 \$12,500.00 to the CCGI as per receipt of the CCGI Progress Report March 2014 – March 2015:
129 Motion 038/13-14: To contribute a partial contribution of \$12,500.00 to the CPG with an advisory letter
130 that advises that the matching contribution will be considered by the College Board only after review of
131 their next annual report.

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133 Motion 047/14-15: Carried

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135 **4.3 Robert's Rules of Order** – procedures for remote decision making were
136 circulated.

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138 **4.4 Election – terms ending: Drs. Heidi Benda, Rob Cormack, Avtar Jassal.**

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140 **5. FINANCE & INVESTMENT COMMITTEE – Ms. Karen Kesteloo**

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142 Motion 048/14-15: Moved by Dr. Heidi Benda to receive the Finance & Investment Committee
143 report and Expenses report as circulated.

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145 Motion 048/14-15: Carried

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147 **6. INQUIRY COMMITTEE – Mr. Doug Kellner**

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149 Motion 049/14-15: Moved by Dr. Enrique Domingo to receive the Inquiry Committee report as
150 circulated.

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152 Motion 049/14-15: Carried

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154 **7. DISCIPLINE COMMITTEE – Mr. Derek Hall**

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156 No report

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158 **8. REGISTRATION COMMITTEE – Dr. Blake Cameron**

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160 Motion 050/14-15: Moved by Ms. Karen Kesteloo to receive the Registration Committee report
161 as circulated.

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Motion 050/14-15: Carried

9. QUALITY ASSURANCE COMMITTEE: – *Dr. Rob Cormack*

No Report

10. PATIENT RELATIONS COMMITTEE – *Dr. Heidi Benda*

Motion 051/14-15: Moved by Dr. Heidi Benda to receive the Patient Relations Committee report as circulated.

The Committee has proposed:

- a one hour mandatory CE course for every two year term;
- verbal consent request from the patient prior to physical touch – specific verbal confirmation and documentation.

Motion 051/14-15: Carried

11. EXECUTIVE COMMITTEE – *Dr. Dave Olson*

11.1 BCCA request regarding mandatory membership fee – denied.

11.2 Website – NMSK the appropriate language to use

12. REGISTRAR – *Ms. Diana MacKay*

12.1 Website Update
Project completed

12.2 Office Renovations
Project completed

12.3 Accountant – Mr. Shelby Thiessen

12.4 CCA Summit
PowerPoint presentation on summit activities:

- Labour Mobility
- Patient Experience Task Force
- CCGI Update
- Chiropractic Research for the Future
- Vaccination – national approach
- Value of Pursuing Expanded Scope of Practice

13. NEXT BOARD MEETINGS:

The next CCBC Board meetings will be held on:

- Wednesday, June 10, 2015 at 2:00 p.m. at the CCBC Board office in Richmond, BC;
- Wednesday, August 12, 2015 at 2:00 p.m. at the CCBC Board office in Richmond, BC;
- Wednesday, October 7, 2015 at 2:00 p.m. at the CCBC Board office in Richmond, BC;
- Saturday, November 7, 2015 at 1:00 p.m. Board meeting at the Delta Victoria Ocean Pointe Resort and Spa in Victoria, BC with 2014 AGM to follow at 2:00 p.m.;

- 215 • Possibly the first Wednesday in December 2015 at 1:00 p.m. to coincide with the Branch
216 MacMaster dinner at the Metropolitan Hotel in Vancouver.

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218 **14. Adjournment**

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220 Motion 052/14-15: Moved Dr. Avtar Jassal to adjourn the meeting at 5:00 p.m.

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222 Motion 052/14-15: Carried

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