



Annual General Meeting 2020 Standing Rules

The Annual General Meeting is run in accordance with the provisions set out under the *Health Professions Act*, the *College Bylaws*, these standing rules, and the most recent edition of *Robert's Rules of Order*.

Agenda

The adopted agenda is the order of business and may, after its adoption, be modified by a vote or by unanimous (or general) consent.

Voting

- Full registrants are eligible to vote.
- Unless a voting participant objects, unanimous (or general) consent is the voting method used for the approval of routine AGM business items such as the approval of the standing rules and agenda.
- Voting will take place via the Zoom Webinar polling function.
- Every registrant entitled to vote who is present at a meeting is entitled to one vote per question called.
- Any questions about voting status, rights or privileges are referred to the AGM Chair for determination in accordance with the provisions set out under the College Bylaws.

Questions

Questions must be made in writing, either in advance of the AGM or live through the Zoom Webinar Q&A feature.

Resolutions

- Resolutions received by the deadline and circulated to registrants in advance will be heard at the AGM. Resolutions from the floor are not permitted.
- Resolutions are of an advisory nature. The Board will consider resolutions adopted by the assembly and report on the disposition of the resolution(s) in the minutes of a regular meeting of the Board.
- On each debatable resolution, each registrant who is eligible to vote is entitled to speak up to two times, each time no longer than two minutes. To speak a second time on the same motion, an individual must wait until those who wish to speak on it for the first time have spoken.
 - At the discretion of the assembly, participants who are not registrants may be given the opportunity to speak to the assembly.
 - Discussion must be on the topic of business which is on the floor.
- A registrant who wishes to speak to a resolution is asked to use the "raise hand" feature, wait to be acknowledged by the Chair and open by stating their name and area of the province they are from.

- The Chair may terminate debate after a reasonable amount of time has been allowed for discussion or the allotted time has expired.

Discretion of the Chair

The Chair is authorized to make procedural decisions, but such decisions may be reversed or altered by the assembly.

For more information about CCBC's virtual AGM for 2020, please refer to this [link for the CCBC 2020 AGM Zoom Webinar User Guide for AGM attendees document](#).